



City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a special meeting at 6:30 PM on December 18, 2023, at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Board of Aldermen Closed Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 18, 2023, at 6:30 P.M.

Pledge of Allegiance

Roll Call

Closed Session

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to section 610:021; Paragraph (1) legal actions, causes of action or litigation and Paragraph (2) leasing, purchase or sale of real estate and

Paragraph (3) hiring, firing, disciplining, or promoting of particular employees and Paragraph (13) individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Open Session

Adjourn

Posted On: 12/15/2023 11:18:55 AM By: Ashton Cooke, City Clerk



City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri will conduct its regularly scheduled Board of Aldermen meeting at 7:00 P.M. on December 18, 2023, at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 18, 2023, at 7:00 P.M.

1. **Pledge of Allegiance**

2. **Roll Call**

3. **Citizen's Comments**

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out an index card on the podium before the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Aldermen during Citizen's Comments will be given."

4. **Consent Agenda**

- a. Approval of agenda
- b. November AP report
- c. October financial statement

5. **Appointments**

- a. Casey Cottrell – P&Z Alternate

Motion: To appoint Casey Cottrell as an alternate to the Planning and Zoning Commission

6. **Ordinances**

- a. Bill # 2023/115 – 1st and 2nd Reading

An Ordinance of the City of Pevely, Missouri authorizing the Mayor to execute a tax revenue sharing agreement with Jefferson County, Missouri for the one-half of one-percent sales tax for capital improvements to publicly maintained roads

7. **Resolutions**

8. **Bids**

9. **Motions**

10. **New Business**

11. **Continued Business**

- a. Stormwater
- b. Trash contract – Discussion
- c. Animal registration fees
- d. Sunshine request audit reports
- e. Calendars

12. **Committee Reports**

- a. Planning and Zoning
- b. Tourism Board
- c. Board of Adjustment
- d. Police Personnel Board
- e. Park Board



City of Pevely

401 Main Street Pevely, Missouri 63070

13. Administrative Reports

- a. Attorney Sweeney
- b. Police Chief
 - a. Flock Cameras
- c. City Administrator
 - a. Abbey Lane/Buschberg Update

14. Council Member Reports

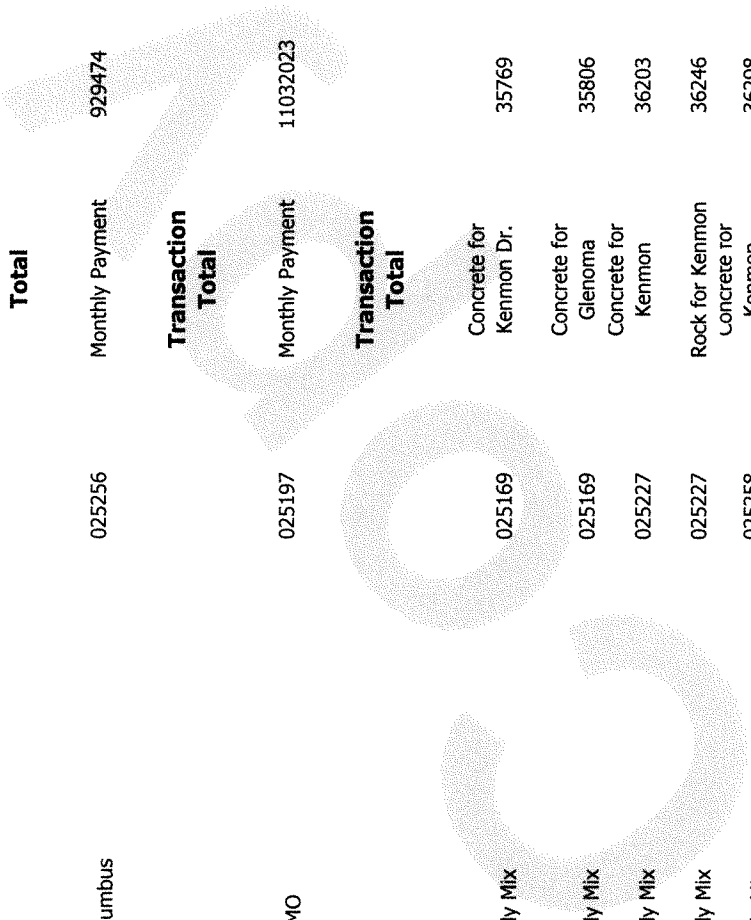
- a. Alderman Markus
- b. Alderman Tucker
- c. Alderman Yount
- d. Alderman Menkhus
- e. Alderman Leeder
- f. Alderman Dittmann
- g. Alderman Brooks
- h. Mayor Haas

15. Adjournment

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk. All ordinances and resolutions are read by caption only, pursuant to RSMo. 79.130.

Posted On: 12/15/2023 11:19:20 AM By: Ashton Cooke, City Clerk

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Check/Voucher Number</u>	<u>Transaction Description</u>	<u>Original Invoice/Credit Number</u>	<u>Check/Voucher Date</u>	<u>Payments</u>
1000	Voya Institutional Trust Company	025162	VK4549		11/6/2023	(100.00)
1000	Voya Institutional Trust Company	025196	VK4549		11/13/2023	(100.00)
1000	Voya Institutional Trust Company	025218	VK 4549		11/20/2023	(100.00)
1000	Voya Institutional Trust Company	025253	VK4549		11/27/2023	(100.00)
			Transaction Total			(400.00)
1001	AFLAC of Columbus	025256	Monthly Payment	929474	11/27/2023	(71.11)
			Transaction Total			(71.11)
1003	Ameren MO	025197	Monthly Payment	11032023	11/13/2023	(295.68)
			Transaction Total			(295.68)
1008	Arnold Ready Mix	025169	Concrete for Kenmon Dr.	35769	11/6/2023	(726.25)
1008	Arnold Ready Mix	025169	Concrete for Glenoma	35806	11/6/2023	(941.13)
1008	Arnold Ready Mix	025227	Concrete for Kenmon	36203	11/20/2023	(1,075.00)
1008	Arnold Ready Mix	025227	Rock for Kenmon Concrete for	36246	11/20/2023	(745.00)
1008	Arnold Ready Mix	025258	Concrete for Kenmon	36298	11/27/2023	(1,259.50)
			Transaction Total			(4,746.88)
1033	Century Credit Union -Visa	025228	Monthly Payment	10312023	11/20/2023	(3,104.19)



(3,104.19)

**Transaction
Total**

1036	Charter Communications	025201	PD Internet	0012270110123	11/13/2023	(148.49)
1036	Charter Communications	025201	8136 Pheasant Dr	173534901110123	11/13/2023	(670.86)
1036	Charter Communications	025201	1565 Scenic Dr. APT Celltw	173659801110123	11/13/2023	(677.93)
1036	Charter Communications	025201	5475 Buckeye Valley Rd	173669601110123	11/13/2023	(355.98)
1036	Charter Communications	025201	903 Alta Ave	173675801110123	11/13/2023	(670.86)
1036	Charter Communications	025201	City Hall Internet	173676501110123	11/13/2023	(539.94)
1036	Charter Communications	025201	PD Internet	173676601110123	11/13/2023	(550.00)
1036	Charter Communications	025201	City Hall Fiber	173676701110123	11/13/2023	(296.71)

(3,910.77)

**Transaction
Total**



1040	Colonial Life	025203	Oct. Payment	93319011001790	11/13/2023	(47.84)
1040	Colonial Life	025203	Nov. Payment	93319011101632	11/13/2023	(47.84)
1040	Colonial Life	025262	Monthly Payment	93319011201707	11/27/2023	(47.84)

(143.52)

**Transaction
Total**

1075	Continental Battery Company	025170	Batteries	22041030231255	11/6/2023	(38.88)
------	-----------------------------	--------	-----------	----------------	-----------	---------

(38.88)

**Transaction
Total**

1092	ERA	025172	Sewer Test	058828	11/6/2023	(208.05)
------	-----	--------	------------	--------	-----------	----------

(208.05)

1130	Core & Main	025230	T887229	11/20/2023	(997.18)
1130	Core & Main	025263	T933603	11/27/2023	(1,461.95)
					(2,08.05)
					(2,459.13)
1134	Home Depot Credit Services	025206	10222023	11/13/2023	(3,787.37)
					(3,787.37)
1146	Leader Publication	025178	00248207	11/6/2023	(534.50)
1146	Leader Publication	025178	00248455	11/6/2023	(534.50)
1146	Leader Publication	025178	00248638	11/6/2023	(369.50)
1146	Leader Publication	025178	00248902	11/6/2023	(457.50)
					(1,896.00)
1147	Leon Uniform	025207	592046	11/13/2023	(175.00)
					(175.00)
1154	Lowes Business Acct/Syncb	025269	11172023	11/27/2023	(968.02)
					(968.02)
1176	Missouri One Call	025180	3100258	11/6/2023	(135.00)
					(135.00)

COPY

1191	Nuway Concrete Forms, INC	025240	Stump Grinder Rental	2313349	11/20/2023	(165.00)
1191	Nuway Concrete Forms, INC	025240	Scissor Lift Rental	2344606	11/20/2023	(120.00)
			Transaction Total			(285.00)
1206	Plaza Tire Service	025209	Mower Tire	150012344	11/13/2023	(62.98)
			Transaction Total			(62.98)
1208	Linde Gas & Equipment	025237	Cylinder Rental	39222980	11/20/2023	(292.03)
			Transaction Total			(292.03)
1209	Public Water District #7	025185	Monthly Payment	10302023	11/6/2023	(21.66)
			Transaction Total			(21.66)
1244	Trautman Quarry	025194	HOCK FOR Sewer Plant	446212	11/6/2023	(296.15)
			Transaction Total			(296.15)
1257	USA Bluebook	025249	Chlorine	INV00185971	11/20/2023	(1,100.02)
1257	USA Bluebook	025277	Shackles	INV00174257	11/27/2023	(115.14)
1257	USA Bluebook	025277	Tools	INV00198520	11/27/2023	(1,214.06)
			Transaction Total			(2,429.22)



1284	Amerigas	025257	Cylinder Rental	805818131	11/27/2023	(129.85)
			Transaction Total			(129.85)
1300	STOREY KENWORTH MATT PARROTT	025191	AP Checks	PINW1127547	11/6/2023	(726.02)
1300	STOREY KENWORTH MATT PARROTT	025213	Utilities Bills	PINW1130409	11/13/2023	(1,017.76)
			Transaction Total			(1,743.78)
1302	Traffic Control	025193	Sign Posts	0021204-IN	11/6/2023	(410.85)
			Transaction Total			(410.85)
1442	Pevely Police Association	025254	November Police Association Dues		11/27/2023	(160.00)
			Transaction Total			(160.00)
1443	Missouri Dep. Of Revenue	025255	November MO Dept Rev		11/27/2023	(9,148.00)
			Transaction Total			(9,148.00)
1630	McCain's Towing & Autobody	025208	2019 Kam Repairs	23-COP-1435	11/13/2023	(3,315.82)
			Transaction Total			(3,315.82)
1656	IT Voice	025175	City Hall Phones	3068101	11/6/2023	(3,074.52)



1738	Hunt Corporation	025174	Top Soil	CP231031	11/6/2023	(114.00)	(3,074.52)
Transaction Total							
1795	Quadient, INC	025186	PD Postage Machine Rental	60554072	11/6/2023	(90.53)	(114.00)
Transaction Total							
1817	Jefferson County Health	025268	City Oct. Water Samples	CP1023	11/27/2023	(84.00)	(90.53)
1817	Jefferson County Health	025268	Hunters Glenn Oct. Water Samples	HG1023	11/27/2023	(14.00)	(98.00)
Transaction Total							
1847	O'Reilly Automotive	025182	312 Light Bulbs	6470-186035	11/6/2023	(35.72)	
1847	O'Reilly Automotive	025182	Air Compressor oil & filter Change	6470-186147	11/6/2023	(33.88)	
1847	O'Reilly Automotive	025182	Bucket Truck Battery	6470-186281	11/6/2023	(100.77)	
1847	O'Reilly Automotive	025182	Sylonoid for Bucket Truck	6470-186284	11/6/2023	(16.03)	
1847	O'Reilly Automotive	025241	Super Glue	6470-187494	11/20/2023	(6.99)	
1847	O'Reilly Automotive	025241	Wood Chipper Battery	6470-187564	11/20/2023	(124.04)	



1847	O'Reilly Automotive	025241	New Brakes truck 305	6470-187573	11/20/2023	(376.82)
1847	O'Reilly Automotive	025241	Clips	6470-187600	11/20/2023	(3.99)
1847	O'Reilly Automotive	025241	Truck 305 Brakes	6470-187601	11/20/2023	(66.28)
1847	O'Reilly Automotive	025241	Tail light bulb	6470-187646	11/20/2023	(2.96)
1847	O'Reilly Automotive	025271	Wire Pliers	6470-188000	11/27/2023	(11.99)
1847	O'Reilly Automotive	025271	Lug Nut	6470-188009	11/27/2023	(6.96)
1847	O'Reilly Automotive	025271	Gasket for Street Sweeper	6470-188020	11/27/2023	(6.15)
			Transaction Total			(792.58)
1887	Datamax	025266	Admin Printer	3764669	11/27/2023	(26.65)
			Transaction Total			(26.65)
2042	John Deere Financial	025236	Monthly Payment	11012023-2	11/20/2023	(1,698.67)
			Transaction Total			(1,698.67)
2159	Associated Engineered System	025259	PD Door Repair	42430	11/27/2023	(230.00)
			Transaction Total			(230.00)
2192	AT & T Mobility	025199	Monthly Payment	11012023	11/13/2023	(1,495.04)
2192	AT & T Mobility	025260	Monthly Payment	11122023	11/27/2023	(858.71)

2202							Transaction Total	(2,353.75)
	Cochran	025202	Engineer Services	SC8497	11/13/2023			(3,868.75)
2202	Cochran	025202	Water Main & Asphalt Overlay	SC8537	11/13/2023			(7,776.12)
			Transaction Total					(11,644.87)
2303	Thurman Shinn & CO	025214	Monthly Payment	67422	11/13/2023			(7,350.00)
			Transaction Total					(7,350.00)
2311	Wex Bank	025252	Monthly Payment	92984138	11/20/2023			(8,944.96)
2311	Wex Bank		Transaction Total					(8,944.96)
2330	Waste Management	025251	Monthly Payment	7252195-1840-6	11/20/2023			(52,322.20)
			Transaction Total					(52,322.20)
2336	MISSOURI DEPT OF REVENUE-TAXATION DIVISION	025179	Oct. Water Tax	11062023	11/6/2023			(4,912.00)
			Transaction Total					(4,912.00)
2341	Wholesale Plumbing	025195	Supplies	S3482299.001	11/6/2023			(10.70)
			Transaction Total					(10.70)

2346	ZOBIRIO	025216	Monthly Payment	INV23958	11/13/2023	(3,845.00)
			Transaction Total			(3,845.00)
2381	Precision Graphics & Signs	025243	City Signs	5010	11/20/2023	(325.11)
			Transaction Total			(325.11)
2384	NFM Buyer LLC	025239	Asphalt for potholes	12707016	11/20/2023	(437.76)
			Transaction Total			(437.76)
2385	MERCY CORPORATE HEALTH	025270	Drug Testing	692839	11/27/2023	(707.15)
			Transaction Total			(707.15)
3013	Stericycle, Inc.	025246	City Hall Shredding	8005179394	11/20/2023	(79.23)
3013	Stericycle, Inc.	025274	PD Shredding	8005179390	11/27/2023	(111.07)
			Transaction Total			(190.30)
3176	Crystal City Cleaners	025232	PD Dry Cleaning	00690	11/20/2023	(90.00)
			Transaction Total			(90.00)
3187	BRYAN BONE	025261	Uniform Reimbursement	11272023	11/27/2023	(137.57)



3202	CUSI	025265	Utilities Software	U34629	11/27/2023	(1,811.00)	(137.57)
			Transaction Total			(1,811.00)	
3208	MSU Outreach	025181	ASNTON LOOKE Dues	11062023-3	11/6/2023	(50.00)	(50.00)
			Transaction Total			(50.00)	
3210	Pavement Maintenance Products	025184	Asphalt for Pot Holes	2311-088120	11/6/2023	(84.95)	(84.95)
3210	Pavement Maintenance Products	025242	Tac Oil	2311-088449	11/20/2023	(89.97)	(89.97)
			Transaction Total			(174.92)	(174.92)
3225	Duggan Law Firm LLC	025171	November Payment	976	11/6/2023	(2,000.00)	(2,000.00)
			Transaction Total			(2,000.00)	(2,000.00)
3416	The First Impression	025248	Polos	23235	11/20/2023	(564.00)	(564.00)
			Transaction Total			(564.00)	(564.00)
3432	Bob Otto Striping Services	025200	Ellis Bage Striping Ellis bage	13096	11/13/2023	(660.00)	(660.00)
3432	Bob Otto Striping Services	025200	Basketball Court Paint	13097	11/13/2023	(1,000.00)	(1,000.00)

COPY

3449	Cost Cutter Snowplows and Equipment	025231	Heavy Duty Bumper Install	1806	11/20/2023	(350.00)
			Transaction Total			(1,660.00)
3475	Crafco, INC	025264	Crack Seal Material	9403082056	11/27/2023	(2,475.00)
			Transaction Total			(350.00)
3498	OnSite	025183	Pevely Park Restroom Cleaning this badge	0001630926	11/6/2023	(134.43)
3498	OnSite	025183	Restroom Cleaning	0001630927	11/6/2023	(169.43)
			Transaction Total			(303.86)
3565	FP Mailing Solutions	025235	City Hall Postage Machine	RI105958441	11/20/2023	(135.00)
			Transaction Total			(135.00)
3624	Robert K. Sweeney, L.L.C.	025187	October Payment	11062023-2	11/6/2023	(5,080.50)
			Transaction Total			(5,080.50)
3640	Kelsey Blomberg	025177	Veterans Day Breakfast Cookies	000535	11/6/2023	(432.00)



3737	Jefferson County Auto Repair	025176	Code SUV Oil	18678	11/6/2023	(68.48)	(432.00)
3737	Jefferson County Auto Repair	025176	Code Truck Oil & Tire Repair	18689	11/6/2023	(112.93)	
			Transaction Total			(181.41)	
3757	Snow Pro	025211	Truck Spreader	IN-24193-3	11/13/2023	(382.65)	
3757	Snow Pro	025244	Calcium Chloride for snow removal	IN-24603	11/20/2023	(1,980.00)	
3757	Snow Pro	025272	Truck 313 & 314 Tail Light Repair	IN-24660	11/27/2023	(153.26)	
			Transaction Total			(2,515.91)	
3770	Guarantee Electrical Construction	025205	HWY Z Lighting Light Pole Installs	174043	11/13/2023	(1,100.39)	
3770	Guarantee Electrical Construction	025205		174044	11/13/2023	(3,165.92)	
			Transaction Total			(4,266.31)	
3777	STL Pest Control	025247	City Hall Bug Spraying	91883	11/20/2023	(195.00)	
			Transaction Total			(195.00)	
3778	Verizon	025250	Monthly Payment	9948563259	11/20/2023	(756.34)	



3780	Colby Smith-Hynes	025229	Monthly Payment	11012023	11/20/2023	(967.50)
			Transaction Total			(756.34)
3805	St. Louis Regional CrimeStoppers	025189	Hotline Services	23-107	11/6/2023	(300.00)
			Transaction Total			(967.50)
3806	Trugreen	025215	City Hall Lawn Care	185689444	11/13/2023	(157.62)
			Transaction Total			(157.62)
3811	Forward Slash Technology	025173	IT Services	IN16310	11/6/2023	(9,079.93)
3811	Forward Slash Technology	025234	City Hall Kiosk	IN16291	11/20/2023	(1,714.05)
3811	Forward Slash Technology	025267	PD Computers	IN16286	11/27/2023	(4,122.12)
3811	Forward Slash Technology	025267	PD Computers	IN16287	11/27/2023	(6,933.00)
			Transaction Total			(21,849.10)
3813	Sharon Shaffer	025210	Misc. Reimbursement	11132023	11/13/2023	(64.05)
			Transaction Total			(64.05)
3832	Sun Life	025276	Monthly Payment	11172023-2	11/27/2023	(3,002.51)



3886	Spencer Contracting Co.	025212	Oxford & Scarborough Paving Project	1-Final-2	11/13/2023	(82,944.00)
			Transaction Total			(82,944.00)
3889	GJ's Catering, LLC	025204	Veterans Day Breakfast	11112023	11/13/2023	(749.70)
			Transaction Total			(749.70)
3890	Baker Implement Co	025217	Tractor Parts	11152023	11/15/2023	(517.53)
			Transaction Total			(517.53)
3891	Anchortex Corporation	025226	PD non-skid shoe covers	434134-ADS	11/20/2023	(200.52)
			Transaction Total			(200.52)
3892	Don Menkhus	025233	Candy Reimbursement	11162023	11/20/2023	(400.00)
			Transaction Total			(400.00)
3893	Michaela Berkgigler	025238	Training Reimbursement	11102023	11/20/2023	(70.33)
			Transaction Total			(70.33)



3894

Steve Markus

Christmas
Parade Candy
Reimbursement

025275

24459

11/27/2023

(400.00)

**Transaction
Total**

(400.00)

TOTAL

(283,264.20)



Large, faint, diagonal watermark text reading "COPY" across the center of the page.

Thurman, Shinn & Schweiss
Certified Public Accountants
315 North Washington
Farmington, MO 63640

Phone: 573-760-9400
Fax: 573-760-0101

Memo

To: The City of Pevely Mayor and City Council
From: Gregory L. Shinn, CPA
CC: Andy Hixson, City Administrator
Date: December 1, 2023
Re: October 2023 Financial Statements



Revenue and expense reports:

The attached financials represent ten months, 83%, of the budget year.

The general fund revenue is currently at 86.71% overall and expenses are at 85.86%. Variances of plus or minus 10% of the prorata budget include Court revenue at 66.84%, Police and Dispatch revenue at 338.57% and 122.71% and expenses at 95.09% and 96.91% respectively due to ARPA funds revenue and expenses not originally budgeted, Code Enforcement revenue at 390.80% due to permits and fees revenue, and Animal Control revenue at 539.88% due primarily to contributions. Animal Control expenses at 111.44% due to the purchase of a truck. Park revenue at 93.22% and expenses at 42.78% due primarily to activity related to Pevely Days.

City Transportation revenue is at 96.84% of budget, and expenditures are at 91.71% due to capital equipment and infrastructure expenses.

County Road Improvement revenue is at 97.04%, while expenditures are 105.29%. There is a negative cash balance of \$344,743 which will be covered by reimbursements due from the Jefferson County Road Tax total receivable of \$1,151,242. After reimbursements, there will be \$806,499 available for projects.

NID revenues are at 59.58% of budget, and expenditures are at 98.79% due to principal and interest debt service payments having been made.

City Hall revenues are at 94.12% of budget. Expenditures are at 100.51% due to principal and interest debt service payments having been made.

Water fund revenue is 87.40% of budget, and expenditures are at 47.09% of budget due to only \$340,647 of \$1,730,000 in capital expenditures being spent to date. With capital removed, the

expenditures are at 98.1% of budget and includes system and line maintenance costs of \$130,584 against a budget of \$70,000.

Sewer fund revenue is at 71.98% of budget, and expenditures are at 75.35% of budget.

The Storm Water fund revenue is at 68.28% of budget. Expenses are at 56.30% due to infrastructure expenditures of only \$270,247 toward a budget of \$480,000.

American Recovery Plan Act Funding:

Received to date:	\$ 1,217,898
Used:	
Police & Dispatch Communications	923,154
Police Vehicles and Equipment	<u>154,548</u>
Remaining:	\$ 140,196



CITY OF PEVELY, MISSOURI

FINANCIAL STATEMENTS

October 31, 2023





THURMAN, SHINN & SCHWEISS

Certified Public Accountants

315 North Washington
Farmington, MO 63640
Telephone: 573.760.9400
Facsimile 573.760.0101
www.tsscpcas.com

To Management
City of Pevely, Missouri
Pevely, Missouri 63070

Management is responsible for the accompanying financial statements of the City of Pevely, Missouri for the ten months ended October 31, 2023, which comprise the departmental budget summary-budget basis, and for determining that the budget basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statement is prepared in accordance with the budget basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the budget basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the City's assets, liabilities, fund balances, revenues, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to the City of Pevely, Missouri.

Thurman, Shinn & Schweiss
Certified Public Accountants

Farmington, MO
December 1, 2023



CITY OF PEVELY, MISSOURI
DEPARTMENTAL BUDGET SUMMARY-BUDGET BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2023
(SEE ACCOUNTANTS' COMPILATION REPORT)

	Year to Date	Budget	Variance	% of Budget
General Fund				
Revenue				
Court	\$ 40,104	\$ 60,000	\$ (19,896)	66.84%
Administration	2,311,428	2,931,800	(620,372)	78.84%
Police	195,016	57,600	137,416	338.57%
Dispatch	30,677	25,000	5,677	122.71%
Code Enforcement	116,459	29,800	86,659	390.80%
Animal Control	8,638	1,600	7,038	539.88%
Sanitation	550,351	650,000	(99,649)	84.67%
Park	56,867	61,000	(4,133)	93.22%
Total Revenue	3,309,540	3,816,800	(507,260)	86.71%
Expenditures				
Court	102,443	131,200	(28,757)	78.08%
Prosecutor	46,133	61,500	(15,367)	75.01%
Administration	465,571	624,000	(158,429)	74.61%
Police	1,649,002	1,734,200	(85,198)	95.09%
Dispatch	428,361	442,000	(13,639)	96.91%
Code Enforcement	221,943	278,300	(56,357)	79.75%
Animal Control	125,262	112,400	12,862	111.44%
Sanitation	506,190	650,000	(143,810)	77.88%
Park	81,146	189,700	(108,554)	42.78%
Total Expenditures	3,626,051	4,223,300	(597,249)	85.86%
Revenue Over (Under) Expenditures	\$ (316,511)	\$ (406,500)	\$ 89,989	
City Transportation Fund				
Revenue	\$ 615,402	\$ 635,500	\$ (20,098)	96.84%
Expenditures	791,283	862,800	(71,517)	91.71%
Revenue Over (Under) Expenditures	\$ (175,881)	\$ (227,300)	\$ 51,419	
County Road Improvement Fund				
Revenue	\$ 409,488	\$ 422,000	\$ (12,512)	97.04%
Expenditures	444,306	422,000	22,306	105.29%
Revenue Over (Under) Expenditures	\$ (34,818)	\$ 0	\$ (34,818)	



**CITY OF PEVELY, MISSOURI
DEPARTMENTAL BUDGET SUMMARY-BUDGET BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2023
(SEE ACCOUNTANTS' COMPILATION REPORT)**

	Year to Date	Budget	Variance	% of Budget
NID Fund				
Revenue	\$ 155,791	\$ 261,500	\$ (105,709)	59.58%
Expenditures	408,287	413,300	(5,013)	98.79%
Revenue Over (Under) Expenditures	<u>\$ (252,496)</u>	<u>\$ (151,800)</u>	<u>\$ (100,696)</u>	
City Hall Fund				
Revenue	\$ 357,947	\$ 380,300	\$ (22,353)	94.12%
Expenditures	311,179	309,600	1,579	100.51%
Revenue Over (Under) Expenditures	<u>\$ 46,768</u>	<u>\$ 70,700</u>	<u>\$ (23,932)</u>	
Water Fund				
Revenue	\$ 885,839	\$ 1,013,500	\$ (127,661)	87.40%
Expenditures	1,252,550	2,659,950	(1,407,400)	47.09%
Revenue Over (Under) Expenditures	<u>\$ (366,711)</u>	<u>\$ (1,646,450)</u>	<u>\$ 1,279,739</u>	
Sewer Fund				
Revenue	\$ 1,157,760	\$ 1,608,500	\$ (450,740)	71.98%
Expenditures	1,235,814	1,640,000	(404,186)	75.35%
Revenue Over (Under) Expenditures	<u>\$ (78,054)</u>	<u>\$ (31,500)</u>	<u>\$ (46,554)</u>	
Storm Water Fund				
Revenue	\$ 327,746	\$ 480,000	\$ (152,254)	68.28%
Expenditures	270,247	480,000	(209,753)	56.30%
Revenue Over (Under) Expenditures	<u>\$ 57,499</u>	<u>\$ 0</u>	<u>\$ 57,499</u>	



SUPPLEMENTAL INFORMATION



**City of Pevely
Operating and Debt Service Account Balances
Adjusted for Due To/Due From**

	10/31/23
Operating	
General Fund	
General Fund Checking	\$ (316,826)
ARPA Funding	140,196
Protected Taxes	3,794
Police Training	54,538
Parks and Recreation	40,723
Tax Accumulative	22,860
Gross Receipts	794,788
911	24,164
Inmate Security	26,235
Tourism Tax	52,033
Credit Card Savings/CD	12,463
Judicial Education Fund	373
Court Accounts	2,033
FSA Claims	1,751
Investment Cash	747,883
	1,607,008
City Transportation Fund	501,762
County Road Improvement Fund	
Operating Checking	(344,743)
Due From Jefferson County	1,151,242
	806,499
NID Fund	943,091
City Hall Fund	911,371
Water Fund	
Operating Checking-Water	769,978
Reserve & Replacement Account	518,311
Water Deposit Account	146,616
Investment Cash	747,874
	2,182,779
Sewer Fund	
Operating Checking-Sewer	2,376,470
Sewer Deposit Account	19,932
Investment Cash	3,496,783
	5,893,185
Storm Water Fund	348,109
Total Operating Account Balances	\$ 13,193,804



GENERAL SALES TAX					
Apply to:	23 FY	22 FY	21 FY	20 FY	19 FY
January	79,970	39,768	52,584	51,995	45,611
February	66,178	65,277	70,048	41,287	41,285
March	67,353	71,114	94,624	67,296	61,196
April	64,155	55,524	50,695	54,836	57,170
May	62,399	72,758	57,393	41,202	33,182
June	80,081	70,586	79,948	65,607	66,702
July	66,230	60,586	57,253	76,397	59,879
August	79,146	61,740	47,133	52,559	43,090
September	88,690	91,945	90,473	81,879	74,190
October	61,306	85,267	72,667	68,826	56,503
November					
December					

Total	715,508	674,565	672,818	601,884	538,808
\$ Change	40,943	1,747	70,934	63,076	
% Change	6.07%	0.26%	11.79%	11.71%	



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
10 - Municipal Court
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Court Fines & Costs	40,104.11	60,000.00	(19,895.89)	(33.16)%
Total Revenue	40,104.11	60,000.00	(19,895.89)	(33.16)%
Expense				
Salaries & Wages	36,493.97	47,000.00	10,506.03	22.35%
Group Insurance	9,387.08	11,300.00	1,912.92	16.93%
Lagers	7,145.17	9,000.00	1,854.83	20.61%
Payroll Taxes	2,791.83	3,700.00	908.17	24.55%
Uniforms	78.68	100.00	21.32	21.32%
Drug Test	55.25	100.00	44.75	44.75%
Municipal Judge	11,115.50	18,000.00	6,884.50	38.25%
Supplies	768.13	1,000.00	231.87	23.19%
Miscellaneous	34.34	200.00	165.66	82.83%
O&M Materials	401.42	1,500.00	1,098.58	73.24%
Contracted Services	2,618.54	0.00	(2,618.54)	0.00%
Small Equipment	2,635.87	5,000.00	2,364.13	47.28%
Computer Service	19,386.08	20,000.00	613.92	3.07%
Dues	0.00	500.00	500.00	100.00%
Training	3,500.16	4,000.00	499.84	12.50%
Other Service & Charges	498.32	1,500.00	1,001.68	66.78%
Postage	1,246.02	1,200.00	(46.02)	(3.83)%
Cleaning	48.68	1,000.00	951.32	95.13%
Utilities	4,237.99	6,100.00	1,862.01	30.52%
Total Expense	102,443.03	131,200.00	28,756.97	21.92%
Net Revenue over (under) Expenses	(62,338.92)	(71,200.00)	8,861.08	(12.45)%



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
11 - Prosecutor
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Expense				
Salaries & Wages	7,970.99	11,000.00	3,029.01	27.54%
Group Insurance	2,776.67	11,300.00	8,523.33	75.43%
Lagers	1,349.69	2,000.00	650.31	32.52%
Payroll Taxes	621.95	800.00	178.05	22.26%
Drug Test	55.25	100.00	44.75	44.75%
Prosecutor	20,000.00	27,000.00	7,000.00	25.93%
Supplies	112.19	1,000.00	887.81	88.78%
Contracted Services	696.62	0.00	(696.62)	0.00%
Computer Service	9,518.52	4,000.00	(5,518.52)	(137.96)%
Dues	165.00	600.00	435.00	72.50%
Training	2,287.37	2,000.00	(287.37)	(14.37)%
Postage	90.70	500.00	409.30	81.86%
Utilities	488.06	1,200.00	711.94	59.33%
Total Expense	<u>46,133.01</u>	<u>61,500.00</u>	<u>15,366.99</u>	<u>24.99%</u>
Net Revenue over (under) Expenses	<u>(46,133.01)</u>	<u>(61,500.00)</u>	<u>15,366.99</u>	<u>(24.99)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
15 - Administration
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	715,507.95	800,000.00	(84,492.05)	(10.56)%
Gen Revenue Tax	544,037.68	965,000.00	(420,962.32)	(43.62)%
Gross Receipts Fee	731,273.45	800,000.00	(68,726.55)	(8.59)%
Auto Stickers	463.00	800.00	(337.00)	(42.13)%
Liquor License Fee	5,087.50	6,000.00	(912.50)	(15.21)%
Merchant's License	60,586.23	70,000.00	(9,413.77)	(13.45)%
Vending License	604.00	1,000.00	(396.00)	(39.60)%
Interest Income	15,810.47	18,000.00	(2,189.53)	(12.16)%
Investment Earnings	(1,477.74)	0.00	(1,477.74)	0.00%
Reimbursements	40,556.74	15,000.00	25,556.74	170.38%
Miscellaneous Revenue	5,423.92	5,000.00	423.92	8.48%
Utility PILOT	193,554.81	251,000.00	(57,445.19)	(22.89)%
Total Revenue	<u>2,311,428.01</u>	<u>2,931,800.00</u>	<u>(620,371.99)</u>	<u>(21.16)%</u>
Expense				
Salaries & Wages	92,254.81	103,000.00	10,745.19	10.43%
Group Insurance	18,072.09	15,000.00	(3,072.09)	(20.48)%
Lagers	14,248.90	15,500.00	1,251.10	8.07%
Payroll Taxes	26,843.53	8,000.00	(18,843.53)	(235.54)%
Uniforms	481.43	500.00	18.57	3.71%
Drug Test	0.00	200.00	200.00	100.00%
Tuition Reimbursement Expense	0.00	7,500.00	7,500.00	100.00%
Engineering Fees	3.31	5,000.00	4,996.69	99.93%
Auditing & Accounting	83,547.56	80,000.00	(3,547.56)	(4.43)%
Prof Fees - Cost of Sale	639.16	0.00	(639.16)	0.00%
Supplies	1,099.10	2,000.00	900.90	45.05%
Gas & Oil	6,848.59	200.00	(6,648.59)	(3,324.30)%
Miscellaneous	1,528.25	9,500.00	7,971.75	83.91%
O&M Materials	568.85	5,000.00	4,431.15	88.62%
Contracted Services	2,629.73	0.00	(2,629.73)	0.00%
Small Equipment	5,081.71	8,000.00	2,918.29	36.48%
Advertising	2,820.30	3,500.00	679.70	19.42%
Building Maintenance	0.00	1,000.00	1,000.00	100.00%
Computer Service	24,131.04	25,000.00	868.96	3.48%
Dues	9,120.07	11,000.00	1,879.93	17.09%
Election Expenses	3,135.01	4,000.00	864.99	21.62%
Training	7,713.84	3,500.00	(4,213.84)	(120.40)%
Equipment Repairs	0.00	1,000.00	1,000.00	100.00%
Insurance	95,172.10	205,000.00	109,827.90	53.57%
Legal	49,191.39	88,000.00	38,808.61	44.10%
Other Service & Charges	10,968.06	5,000.00	(5,968.06)	(119.36)%
Postage	2,206.14	2,500.00	293.86	11.75%
Cleaning	48.73	6,000.00	5,951.27	99.19%
Utilities	6,863.57	8,600.00	1,736.43	20.19%
Vehicle Maintenance	353.73	500.00	146.27	29.25%
Total Expense	<u>465,571.00</u>	<u>624,000.00</u>	<u>158,429.00</u>	<u>25.39%</u>
Net Revenue over (under) Expenses	<u>1,845,857.01</u>	<u>2,307,800.00</u>	<u>(461,942.99)</u>	<u>(20.02)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
20 - Police
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Prisoner Revenue	40,500.00	54,000.00	(13,500.00)	(25.00)%
Grant Income	152,059.77	0.00	152,059.77	0.00%
Interest Income	88.46	100.00	(11.54)	(11.54)%
Miscellaneous Revenue	0.00	1,000.00	(1,000.00)	(100.00)%
Police Reports	2,368.00	2,500.00	(132.00)	(5.28)%
Total Revenue	<u>195,016.23</u>	<u>57,600.00</u>	<u>137,416.23</u>	<u>238.57%</u>
Expense				
Salaries & Wages	715,589.28	915,000.00	199,410.72	21.79%
Group Insurance	150,081.69	192,000.00	41,918.31	21.83%
Lagers	101,553.35	153,000.00	51,446.65	33.63%
Payroll Taxes	53,980.71	70,000.00	16,019.29	22.88%
Uniforms	43,643.32	20,000.00	(23,643.32)	(118.22)%
Drug Test	1,653.75	2,000.00	346.25	17.31%
Supplies	806.80	1,000.00	193.20	19.32%
Ammunition	1,000.00	8,000.00	7,000.00	87.50%
Gas & Oil	37,597.91	45,000.00	7,402.09	16.45%
Small Tools & Equipment	2,149.17	2,500.00	350.83	14.03%
Miscellaneous	371.90	1,000.00	628.10	62.81%
O&M Materials	8,877.81	10,000.00	1,122.19	11.22%
Contracted Services	2,629.51	0.00	(2,629.51)	0.00%
Small Equipment	10,848.33	18,000.00	7,151.67	39.73%
Advertising	3,255.00	500.00	(2,755.00)	(551.00)%
Public Relations Material	9,338.30	10,000.00	661.70	6.62%
Building Maintenance	3,602.65	3,000.00	(602.65)	(20.09)%
Computer Service	96,350.88	50,000.00	(46,350.88)	(92.70)%
Software Licensing	0.00	27,800.00	27,800.00	100.00%
Dues	590.00	1,500.00	910.00	60.67%
Drug Enforcement	5,837.00	12,000.00	6,163.00	51.36%
Training	17,731.48	15,000.00	(2,731.48)	(18.21)%
Equipment Repairs	350.00	5,000.00	4,650.00	93.00%
Prisoner Expense	2,905.94	10,000.00	7,094.06	70.94%
Legal	2,655.00	7,000.00	4,345.00	62.07%
Other Service & Charges	2,608.45	3,500.00	891.55	25.47%
Postage	373.58	1,000.00	626.42	62.64%
Cleaning	943.71	3,000.00	2,056.29	68.54%
Utilities	58,672.77	70,000.00	11,327.23	16.18%
Vehicle Maintenance	50,966.94	35,000.00	(15,966.94)	(45.62)%
Loan Payments	84,967.08	42,400.00	(42,567.08)	(100.39)%
Capital Equipment	177,069.77	0.00	(177,069.77)	0.00%
Total Expense	<u>1,649,002.08</u>	<u>1,734,200.00</u>	<u>85,197.92</u>	<u>4.91%</u>
Net Revenue over (under) Expenses	<u>(1,453,985.85)</u>	<u>(1,676,600.00)</u>	<u>222,614.15</u>	<u>(13.28)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
21 - Dispatch
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
911 Emergency Tele Tax	16,181.05	25,000.00	(8,818.95)	(35.28)%
Grant Income	14,496.39	0.00	14,496.39	0.00%
Total Revenue	<u>30,677.44</u>	<u>25,000.00</u>	<u>5,677.44</u>	<u>22.71%</u>
Expense				
Salaries & Wages	231,549.43	247,000.00	15,450.57	6.26%
Group Insurance	52,718.51	68,000.00	15,281.49	22.47%
Lagers	43,680.31	49,000.00	5,319.69	10.86%
Payroll Taxes	18,130.37	20,000.00	1,869.63	9.35%
Uniforms	228.15	1,500.00	1,271.85	84.79%
Drug Test	175.50	500.00	324.50	64.90%
O&M Materials	1,577.43	3,000.00	1,422.57	47.42%
Contracted Services	2,629.51	0.00	(2,629.51)	0.00%
Small Equipment	3,927.14	3,000.00	(927.14)	(30.90)%
Advertising	3,906.00	2,000.00	(1,906.00)	(95.30)%
Computer Service	37,138.50	20,000.00	(17,138.50)	(85.69)%
Training	1,556.98	2,000.00	443.02	22.15%
Equipment Repairs	0.00	4,000.00	4,000.00	100.00%
Other Service & Charges	248.96	500.00	251.04	50.21%
Cleaning	297.90	1,500.00	1,202.10	80.14%
Utilities	16,099.79	20,000.00	3,900.21	19.50%
Capital Equipment	14,496.39	0.00	(14,496.39)	0.00%
Total Expense	<u>428,360.87</u>	<u>442,000.00</u>	<u>13,639.13</u>	<u>3.09%</u>
Net Revenue over (under) Expenses	<u>(397,683.43)</u>	<u>(417,000.00)</u>	<u>19,316.57</u>	<u>(4.63)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
25 - Code Enforcement
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Contractors License	3,442.00	5,000.00	(1,558.00)	(31.16)%
Building Permits	101,155.09	15,000.00	86,155.09	574.37%
P&Z & B of A Fees	2,208.00	1,500.00	708.00	47.20%
Occupancy Permit Fees	8,454.00	7,000.00	1,454.00	20.77%
Code Violation Revenue	0.00	100.00	(100.00)	(100.00)%
Vacant Building Fee	1,200.00	1,200.00	0.00	0.00%
Total Revenue	<u>116,459.09</u>	<u>29,800.00</u>	<u>86,659.09</u>	<u>290.80%</u>
Expense				
Salaries & Wages	114,828.95	137,000.00	22,171.05	16.18%
Group Insurance	27,975.26	34,000.00	6,024.74	17.72%
Lagers	20,219.61	26,000.00	5,780.39	22.23%
Payroll Taxes	8,936.95	11,200.00	2,263.05	20.21%
Uniforms	336.20	1,000.00	663.80	66.38%
Drug Test	0.00	100.00	100.00	100.00%
Engineering Fees	4,210.54	5,000.00	789.46	15.79%
Supplies	515.13	700.00	184.87	26.41%
Gas & Oil	2,385.20	2,500.00	114.80	4.59%
Miscellaneous	392.09	400.00	7.91	1.98%
O&M Materials	308.53	2,000.00	1,691.47	84.57%
Contracted Services	2,629.51	0.00	(2,629.51)	0.00%
Small Equipment	2,700.84	7,500.00	4,799.16	63.99%
Advertising	1,160.50	1,700.00	539.50	31.74%
Building Maintenance	325.88	500.00	174.12	34.82%
Computer Service	16,830.84	18,000.00	1,169.16	6.50%
Dues	685.00	500.00	(185.00)	(37.00)%
Training	3,230.00	2,500.00	(730.00)	(29.20)%
Equipment Repairs	0.00	500.00	500.00	100.00%
Legal	2,925.00	10,000.00	7,075.00	70.75%
Other Service & Charges	994.79	4,500.00	3,505.21	77.89%
Postage	1,246.02	1,200.00	(46.02)	(3.83)%
Cleaning	48.68	2,000.00	1,951.32	97.57%
Utilities	6,663.78	6,500.00	(163.78)	(2.52)%
Vehicle Maintenance	320.52	2,000.00	1,679.48	83.97%
Code Violation Expense	2,073.00	1,000.00	(1,073.00)	(107.30)%
Total Expense	<u>221,942.82</u>	<u>278,300.00</u>	<u>56,357.18</u>	<u>20.25%</u>
Net Revenue over (under) Expenses	<u>(105,483.73)</u>	<u>(248,500.00)</u>	<u>143,016.27</u>	<u>(57.55)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
29 - Animal Control
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Animal Control	1,799.50	1,600.00	199.50	12.47%
Donation Revenue	<u>6,838.00</u>	<u>0.00</u>	<u>6,838.00</u>	<u>0.00%</u>
Total Revenue	<u>8,637.50</u>	<u>1,600.00</u>	<u>7,037.50</u>	<u>439.84%</u>
Expense				
Salaries & Wages	43,106.28	50,000.00	6,893.72	13.79%
Group Insurance	10,632.58	11,500.00	867.42	7.54%
Lagers	8,416.47	9,000.00	583.53	6.48%
Payroll Taxes	3,346.54	4,000.00	653.46	16.34%
Uniforms	121.60	400.00	278.40	69.60%
Drug Test	55.25	300.00	244.75	81.58%
Supplies	122.56	200.00	77.44	38.72%
Gas & Oil	782.80	1,000.00	217.20	21.72%
Miscellaneous	19.09	100.00	80.91	80.91%
Euthenasia	1,573.61	1,800.00	226.39	12.58%
O&M Materials	1,088.06	1,700.00	611.94	36.00%
Contracted Services	2,629.51	0.00	(2,629.51)	0.00%
Small Equipment	938.29	1,000.00	61.71	6.17%
Building Maintenance	4,716.91	5,000.00	283.09	5.66%
Computer Service	10,483.23	12,000.00	1,516.77	12.64%
Dues	20.00	100.00	80.00	80.00%
Training	0.00	200.00	200.00	100.00%
Equipment Repairs	0.00	200.00	200.00	100.00%
Other Service & Charges	1,238.15	600.00	(638.15)	(106.36)%
Postage	151.30	300.00	148.70	49.57%
Utilities	3,432.00	7,000.00	3,568.00	50.97%
Vehicle Maintenance	1,052.54	1,000.00	(52.54)	(5.25)%
Capital Equipment	<u>31,335.00</u>	<u>5,000.00</u>	<u>(26,335.00)</u>	<u>(526.70)%</u>
Total Expense	<u>125,261.77</u>	<u>112,400.00</u>	<u>(12,861.77)</u>	<u>(11.44)%</u>
Net Revenue over (under) Expenses	<u>(116,624.27)</u>	<u>(110,800.00)</u>	<u>(5,824.27)</u>	<u>5.26%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
35 - Sanitation
From 1/1/2023 Through 10/31/2023

	<u>Current Year Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>	<u>Percent Total Budget Remaining - Original</u>
Revenue				
Sanitation Trash Service	549,400.53	650,000.00	(100,599.47)	(15.48)%
Miscellaneous Revenue	<u>950.00</u>	<u>0.00</u>	<u>950.00</u>	<u>0.00%</u>
Total Revenue	<u>550,350.53</u>	<u>650,000.00</u>	<u>(99,649.47)</u>	<u>(15.33)%</u>
Expense				
Trash Hauling Service	<u>506,189.92</u>	<u>650,000.00</u>	<u>143,810.08</u>	<u>22.12%</u>
Total Expense	<u>506,189.92</u>	<u>650,000.00</u>	<u>143,810.08</u>	<u>22.12%</u>
Net Revenue over (under) Expenses	<u>44,160.61</u>	<u>0.00</u>	<u>44,160.61</u>	<u>0.00%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
10 - General
40 - Parks
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Pavillion Fee	878.00	1,000.00	(122.00)	(12.20)%
Festival Income	55,875.25	50,000.00	5,875.25	11.75%
Other Activities	100.00	10,000.00	(9,900.00)	(99.00)%
Interest Income	14.23	0.00	14.23	0.00%
Total Revenue	<u>56,867.48</u>	<u>61,000.00</u>	<u>(4,132.52)</u>	<u>(6.77)%</u>
Expense				
Gas & Oil	0.00	500.00	500.00	100.00%
Miscellaneous	0.00	200.00	200.00	100.00%
O&M Materials	5,666.67	8,000.00	2,333.33	29.17%
Small Equipment	0.00	300.00	300.00	100.00%
Projects	0.00	200.00	200.00	100.00%
Building Maintenance	5,439.06	2,000.00	(3,439.06)	(171.95)%
Festival Expense	59,047.75	55,000.00	(4,047.75)	(7.36)%
Other Activities	2,827.64	5,000.00	2,172.36	43.45%
Utilities	1,765.25	500.00	(1,265.25)	(253.05)%
Infrastructure	6,400.00	118,000.00	111,600.00	94.58%
Total Expense	<u>81,146.37</u>	<u>189,700.00</u>	<u>108,553.63</u>	<u>57.22%</u>
Net Revenue over (under) Expenses	<u>(24,278.89)</u>	<u>(128,700.00)</u>	<u>104,421.11</u>	<u>(81.14)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
20 - City Transportation
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	411,414.01	440,000.00	(28,585.99)	(6.50)%
Gasoline Tax	177,102.69	145,000.00	32,102.69	22.14%
Road & Bridge Tax	0.00	22,000.00	(22,000.00)	(100.00)%
Vehicle Fees	23,280.60	25,000.00	(1,719.40)	(6.88)%
Interest Income	1,583.93	3,500.00	(1,916.07)	(54.74)%
Miscellaneous Revenue	<u>2,020.70</u>	<u>0.00</u>	<u>2,020.70</u>	<u>0.00%</u>
Total Revenue	<u>615,401.93</u>	<u>635,500.00</u>	<u>(20,098.07)</u>	<u>(3.16)%</u>
Expense				
Salaries & Wages	282,600.53	270,000.00	(12,600.53)	(4.67)%
Group Insurance	87,382.36	79,000.00	(8,382.36)	(10.61)%
Lagers	44,962.01	50,000.00	5,037.99	10.08%
Payroll Taxes	21,314.61	22,000.00	685.39	3.12%
Uniforms	2,190.22	4,000.00	1,809.78	45.24%
Drug Test	1,387.30	1,000.00	(387.30)	(38.73)%
Engineering Fees	10,574.19	5,500.00	(5,074.19)	(92.26)%
Supplies	582.16	500.00	(82.16)	(16.43)%
Gas & Oil	26,877.78	40,000.00	13,122.22	32.81%
Small Tools & Equipment	2,839.18	5,000.00	2,160.82	43.22%
Miscellaneous	180.54	500.00	319.46	63.89%
O&M Materials	33,937.11	30,000.00	(3,937.11)	(13.12)%
Snow & Ice Removal Material	10,423.31	60,000.00	49,576.69	82.63%
Contracted Services	2,629.51	0.00	(2,629.51)	0.00%
Small Equipment	1,538.88	10,000.00	8,461.12	84.61%
Advertising	2,226.50	4,000.00	1,773.50	44.34%
Building Maintenance	1,266.60	6,500.00	5,233.40	80.51%
Computer Service	13,062.73	6,000.00	(7,062.73)	(117.71)%
Software Licensing	0.00	4,200.00	4,200.00	100.00%
Training	364.87	1,500.00	1,135.13	75.68%
Insurance	48,059.67	50,000.00	1,940.33	3.88%
Other Service & Charges	3,321.39	2,000.00	(1,321.39)	(66.07)%
Postage	0.00	200.00	200.00	100.00%
Street Lighting	122,170.60	90,000.00	(32,170.60)	(35.75)%
Signs	7,312.79	8,000.00	687.21	8.59%
Utilities	7,905.78	12,000.00	4,094.22	34.12%
Vehicle Maintenance	2,209.68	6,000.00	3,790.32	63.17%
Equipment Repair & Maintenance	29,115.87	40,000.00	10,884.13	27.21%
Loan Payments	24,846.79	24,900.00	53.21	0.21%
Capital Equipment	<u>0.00</u>	<u>30,000.00</u>	<u>30,000.00</u>	<u>100.00%</u>
Total Expense	<u>791,282.96</u>	<u>862,800.00</u>	<u>71,517.04</u>	<u>8.29%</u>
Net Revenue over (under) Expenses	<u>(175,881.03)</u>	<u>(227,300.00)</u>	<u>51,418.97</u>	<u>(22.62)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
30 - County Transportation
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	335,874.55	420,000.00	(84,125.45)	(20.03)%
Interest Income	<u>73,613.29</u>	<u>2,000.00</u>	<u>71,613.29</u>	<u>3,580.66%</u>
Total Revenue	<u>409,487.84</u>	<u>422,000.00</u>	<u>(12,512.16)</u>	<u>(2.96)%</u>
Expense				
Capital Equipment	227,035.00	22,000.00	(205,035.00)	(931.98)%
Infrastructure	<u>217,270.87</u>	<u>400,000.00</u>	<u>182,729.13</u>	<u>45.68%</u>
Total Expense	<u>444,305.87</u>	<u>422,000.00</u>	<u>(22,305.87)</u>	<u>(5.29)%</u>
Net Revenue over (under) Expenses	<u>(34,818.03)</u>	<u>0.00</u>	<u>(34,818.03)</u>	<u>0.00%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
31 - NID
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
NID Fees	54,289.02	160,000.00	(105,710.98)	(66.07)%
Interest Income	2.41	0.00	2.41	0.00%
Transfer In	101,500.00	101,500.00	0.00	0.00%
Total Revenue	<u>155,791.43</u>	<u>261,500.00</u>	<u>(105,708.57)</u>	<u>(40.42)%</u>
Expense				
2017 Lease Payments - Interest	15,287.25	20,300.00	5,012.75	24.69%
2017 Lease Payment - Principle	393,000.00	393,000.00	0.00	0.00%
Total Expense	<u>408,287.25</u>	<u>413,300.00</u>	<u>5,012.75</u>	<u>1.21%</u>
Net Revenue over (under) Expenses	<u>(252,495.82)</u>	<u>(151,800.00)</u>	<u>(100,695.82)</u>	<u>66.33%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
32 - City Hall Sales Tax
00 - No Department
From 1/1/2023 Through 10/31/2023

	<u>Current Year Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>	<u>Percent Total Budget Remaining - Original</u>
Revenue				
Sales Tax	357,754.22	380,000.00	(22,245.78)	(5.85)%
Interest Income	<u>192.54</u>	<u>300.00</u>	<u>(107.46)</u>	<u>(35.82)%</u>
Total Revenue	<u>357,946.76</u>	<u>380,300.00</u>	<u>(22,353.24)</u>	<u>(5.88)%</u>
Expense				
Building Maintenance	51,596.16	50,000.00	(1,596.16)	(3.19)%
2017 Lease Payments - Interest	61,582.50	61,600.00	17.50	0.03%
2017 Lease Payment - Principle	<u>197,999.99</u>	<u>198,000.00</u>	<u>0.01</u>	<u>0.00%</u>
Total Expense	<u>311,178.65</u>	<u>309,600.00</u>	<u>(1,578.65)</u>	<u>(0.51)%</u>
Net Revenue over (under) Expenses	<u>46,768.11</u>	<u>70,700.00</u>	<u>(23,931.89)</u>	<u>(33.85)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
40 - Water
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	43,769.00	47,000.00	(3,231.00)	(6.87)%
Utility Fees	803,184.41	930,000.00	(126,815.59)	(13.64)%
Water Taps	0.00	6,000.00	(6,000.00)	(100.00)%
Finance Charges	13,056.77	13,000.00	56.77	0.44%
Interest Income	2,955.11	4,500.00	(1,544.89)	(34.33)%
Investment Earnings	(1,486.81)	0.00	(1,486.81)	0.00%
Miscellaneous Revenue	24,360.36	13,000.00	11,360.36	87.39%
Total Revenue	<u>885,838.84</u>	<u>1,013,500.00</u>	<u>(127,661.16)</u>	<u>(12.60)%</u>
Expense				
Salaries & Wages	189,290.44	245,000.00	55,709.56	22.74%
Group Insurance	47,704.45	66,000.00	18,295.55	27.72%
Lagers	22,363.06	45,000.00	22,636.94	50.30%
Payroll Taxes	14,090.04	19,000.00	4,909.96	25.84%
Uniforms	1,287.77	2,500.00	1,212.23	48.49%
Drug Test	661.38	750.00	88.62	11.82%
Engineering Fees	12,501.71	20,000.00	7,498.29	37.49%
Prof Fees - Cost of Sale	639.16	0.00	(639.16)	0.00%
Supplies	3,347.05	1,500.00	(1,847.05)	(123.14)%
Gas & Oil	6,847.20	8,000.00	1,152.80	14.41%
Small Tools & Equipment	4,935.14	2,000.00	(2,935.14)	(146.76)%
Miscellaneous	671.52	1,000.00	328.48	32.85%
O&M Materials	4,496.43	5,000.00	503.57	10.07%
Contracted Services	21,165.05	5,000.00	(16,165.05)	(323.30)%
Small Equipment	7,734.13	5,000.00	(2,734.13)	(54.68)%
Advertising	5,924.05	1,200.00	(4,724.05)	(393.67)%
Building Maintenance	7,941.36	10,000.00	2,058.64	20.59%
License & Permits	14,155.63	6,500.00	(7,655.63)	(117.78)%
Computer Service	23,158.21	20,000.00	(3,158.21)	(15.79)%
Software Licensing	0.00	1,600.00	1,600.00	100.00%
Dues	726.50	800.00	73.50	9.19%
Training	579.10	2,500.00	1,920.90	76.84%
Insurance	67,992.90	50,000.00	(17,992.90)	(35.99)%
Legal	2,655.00	1,000.00	(1,655.00)	(165.50)%
Other Service & Charges	18,626.15	10,000.00	(8,626.15)	(86.26)%
Postage	7,201.16	6,500.00	(701.16)	(10.79)%
Sales Tax	34,531.63	47,000.00	12,468.37	26.53%
Cleaning	365.14	1,000.00	634.86	63.49%
Utilities	119,955.82	120,000.00	44.18	0.04%
Vehicle Maintenance	2,711.48	1,000.00	(1,711.48)	(171.15)%
System & Line Maintenance	130,584.37	70,000.00	(60,584.37)	(86.55)%
Equipment Repair & Maintenance	5,789.90	10,000.00	4,210.10	42.10%
Lab Testing	1,851.43	3,000.00	1,148.57	38.29%
Transfer Out	49,100.00	49,100.00	0.00	0.00%
Utility PILOT Fees	80,318.44	93,000.00	12,681.56	13.64%
Capital Equipment	31,000.00	30,000.00	(1,000.00)	(3.33)%
Infrastructure	309,646.91	1,700,000.00	1,390,353.09	81.79%
Total Expense	<u>1,252,549.71</u>	<u>2,659,950.00</u>	<u>1,407,400.29</u>	<u>52.91%</u>
Net Revenue over (under) Expenses	<u>(366,710.87)</u>	<u>(1,646,450.00)</u>	<u>1,279,739.13</u>	<u>(77.73)%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
50 - Sewer
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Utility Fees	1,132,363.60	1,580,000.00	(447,636.40)	(28.33)%
Finance Charges	21,837.61	23,000.00	(1,162.39)	(5.05)%
Interest Income	1,228.34	1,500.00	(271.66)	(18.11)%
Investment Earnings	(231.23)	0.00	(231.23)	0.00%
Reimbursements	209.90	0.00	209.90	0.00%
Miscellaneous Revenue	<u>2,352.09</u>	<u>4,000.00</u>	<u>(1,647.91)</u>	<u>(41.20)%</u>
Total Revenue	<u>1,157,760.31</u>	<u>1,608,500.00</u>	<u>(450,739.69)</u>	<u>(28.02)%</u>
Expense				
Salaries & Wages	290,083.08	310,000.00	19,916.92	6.42%
Group Insurance	67,920.00	66,000.00	(1,920.00)	(2.91)%
Lagers	42,188.25	58,000.00	15,811.75	27.26%
Payroll Taxes	22,215.30	24,000.00	1,784.70	7.44%
Uniforms	867.01	2,500.00	1,632.99	65.32%
Drug Test	661.37	1,000.00	338.63	33.86%
Engineering Fees	12,736.31	10,000.00	(2,736.31)	(27.36)%
Prof Fees - Cost of Sale	2,985.73	0.00	(2,985.73)	0.00%
Supplies	1,971.84	1,000.00	(971.84)	(97.18)%
Gas & Oil	5,873.69	6,000.00	126.31	2.11%
Small Tools & Equipment	667.43	3,000.00	2,332.57	77.75%
Miscellaneous	149.32	1,000.00	850.68	85.07%
O&M Materials	6,700.96	3,000.00	(3,700.96)	(123.37)%
Contracted Services	21,165.05	1,000.00	(20,165.05)	(2,016.51)%
Small Equipment	1,035.90	3,000.00	1,964.10	65.47%
Advertising	4,672.75	3,500.00	(1,172.75)	(33.51)%
Building Maintenance	2,886.00	3,000.00	114.00	3.80%
License & Permits	4,342.18	5,000.00	657.82	13.16%
Computer Service	19,360.04	21,000.00	1,639.96	7.81%
Software Licensing	0.00	1,600.00	1,600.00	100.00%
Dues	522.50	2,000.00	1,477.50	73.88%
Training	1,298.68	3,000.00	1,701.32	56.71%
Insurance	68,681.88	60,000.00	(8,681.88)	(14.47)%
Legal	180.00	7,000.00	6,820.00	97.43%
Other Service & Charges	18,639.59	14,000.00	(4,639.59)	(33.14)%
Postage	6,853.66	6,500.00	(353.66)	(5.44)%
Utilities	106,417.71	110,000.00	3,582.29	3.26%
Vehicle Maintenance	155.47	1,000.00	844.53	84.45%
Maintenance Contracts	0.00	1,000.00	1,000.00	100.00%
System & Line Maintenance	32,178.21	20,000.00	(12,178.21)	(60.89)%
Equipment Repair & Maintenance	42,893.81	30,000.00	(12,893.81)	(42.98)%
Sludge Removal	9,600.00	70,000.00	60,400.00	86.29%
Lab Testing	3,350.12	3,000.00	(350.12)	(11.67)%
Lab Supplies & Equipment	6,542.28	5,500.00	(1,042.28)	(18.95)%
Transfer Out	52,400.00	52,400.00	0.00	0.00%
Utility PILOT Fees	113,236.36	158,000.00	44,763.64	28.33%
Capital Equipment	61,204.75	122,000.00	60,795.25	49.83%
Infrastructure	<u>203,176.84</u>	<u>451,000.00</u>	<u>247,823.16</u>	<u>54.95%</u>
Total Expense	<u>1,235,814.07</u>	<u>1,640,000.00</u>	<u>404,185.93</u>	<u>24.65%</u>
Net Revenue over (under) Expenses	<u>(78,053.76)</u>	<u>(31,500.00)</u>	<u>(46,553.76)</u>	<u>147.79%</u>



City of Pevely
Statement of Revenues and Expenditures - See Accountants' Compilation Report
73 - Stormwater
00 - No Department
From 1/1/2023 Through 10/31/2023

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	327,741.14	480,000.00	(152,258.86)	(31.72)%
Interest Income	4.89	0.00	4.89	0.00%
Total Revenue	<u>327,746.03</u>	<u>480,000.00</u>	<u>(152,253.97)</u>	<u>(31.72)%</u>
Expense				
Infrastructure	<u>270,246.80</u>	<u>480,000.00</u>	<u>209,753.20</u>	<u>43.70%</u>
Total Expense	<u>270,246.80</u>	<u>480,000.00</u>	<u>209,753.20</u>	<u>43.70%</u>
Net Revenue over (under) Expenses	<u>57,499.23</u>	<u>0.00</u>	<u>57,499.23</u>	<u>0.00%</u>



Adam Mitchell

From: Casey Cottrell
Sent: Monday, November 27, 2023 11:05 AM
To: Adam Mitchell
Subject: Planning and Zoning

Good Morning Adam, I am interested to sit on the planning and zoning board for the upcoming year if possible. Hope to hear from you soon. Have a great day.

--
Casey Cottrell



CONFIDENTIALITY: This email and any files transmitted with it may contain confidential information and are intended solely for the use of the addressee. If you have received this message in error please notify the sender by reply and delete this email from your system immediately. Disclosure, copying, distribution, or action taken in reliance upon information contained in this message or any attachments by anyone other than the intended recipient is strictly prohibited.

AN ORDINANCE OF THE CITY OF PEVELY, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A TAX REVENUE SHARING AGREEMENT WITH JEFFERSON COUNTY, MISSOURI FOR THE ONE-HALF OF ONE-PERCENT SALES TAX FOR CAPITAL IMPROVEMENTS TO PUBLICLY MAINTAINED ROADS

WHEREAS, a county-wide sales tax of one-half of one-percent for capital improvements to publicly maintained roads was first adopted on April 1, 1986 by the voters of Jefferson County, Missouri; and

WHEREAS, the county-wide sales tax was set to expire fifteen (15) years from the date of its original authorization and has since been extended twice for two (2) additional fifteen (15) year renewals; and

WHEREAS, Jefferson County has previously shared a portion of the sales tax with the City of Pevely and is offering to do so again for the year 2024; and



WHEREAS, the Mayor and Board of Aldermen believe it is in the best interest of the City to enter the tax revenue sharing agreement with Jefferson County.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. That the Mayor of the City of Pevely, Missouri is hereby authorized and directed to execute and enter into a Tax Revenue Sharing Agreement with Jefferson County, Missouri for the one-half of one-percent sales tax for capital improvements to publicly maintained roads.

Section 2. That the Tax Revenue Sharing Agreement shall be substantially the same in form and content as described on Exhibit A, attached hereto and made part hereof.

Section 3. That the Mayor and the officers, agents, and employees of the City are hereby authorized and directed to take such further action and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the terms of the proposed Tax Revenue Sharing Agreement.

Section 4. That if any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this ordinance shall be in full force and effective from and after the date of its passage and approval.

Section 6. That this ordinance shall not be published in the Code of Ordinances of the City of Pevely, Missouri

Read twice and passed this _____ day of _____, 2023.

Stephanie M. Haas
Mayor of Pevely, Missouri

ATTEST:

Ashton L. Cooke
City Clerk of Pevely, Missouri

Attorney Sweeney



**To Put Bill #2023/115 on its 1st reading
By Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Dittmann	___	___
Yount	___	___
Markus	___	___
Menkhus	___	___
Tucker	___	___
Leeder	___	___
Brooks	___	___

Absent: _____

**To Accept Bill #2023/115 on its 1st
Reading by Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Dittmann	___	___
Yount	___	___
Markus	___	___
Menkhus	___	___
Tucker	___	___
Leeder	___	___
Brooks	___	___

Absent: _____

**To Put Bill #2023/115 on its 2nd Reading
By Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Dittmann	___	___
Yount	___	___
Markus	___	___
Menkhus	___	___
Tucker	___	___
Leeder	___	___
Brooks	___	___

Absent: _____

**To Approve Bill #2023/115 on its 2nd
and Final Reading by Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Dittmann	___	___
Yount	___	___
Markus	___	___
Menkhus	___	___
Tucker	___	___
Leeder	___	___
Brooks	___	___

Absent: _____



TAX REVENUE SHARING AGREEMENT

BY AND BETWEEN JEFFERSON COUNTY, MISSOURI

AND

INCORPORATED MUNICIPALITIES FOR THE ONE-HALF OF ONE-PERCENT SALES TAX FOR CAPITAL IMPROVEMENTS TO PUBLICLY MAINTAINED ROADS

This Tax Revenue Sharing Agreement of the one-half of one-percent sales tax for capital improvements to publicly maintained roads, dated as of **January 1, 2024**, is entered into by and between Jefferson County, Missouri (hereafter, the “County”), a county of the first classification, and the _____, Missouri, an incorporated municipality of Jefferson County, Missouri (hereafter, the “City”).

RECITALS

The County desires and agrees to share and the City desires and agrees to receive and spend the revenue generated by the imposition of a county-wide sales tax at the rate of one-half of one-percent (1/2 of 1%) for capital improvements to publicly maintained roads, as adopted by the voters of Jefferson County on April 1, 1986 and authorized by the County Commission on April 10, 1986; said original tax to expire fifteen (15) years from the date of its original authorization of September 30, 1986 and subsequently extended twice for two additional fifteen (15) year renewals subsequent to its original date of expiration.

WHEREFORE, for valuable consideration and the mutual promises contained herein, County and City agree as follows:



SECTION 1: CAPITAL IMPROVEMENTS

- 15.1 Capital improvements to publicly maintained roads must occur within the right-of-way (prescriptive or dedicated), and/or grading, drainage easements.
- 15.2 Capital improvements do not include normal road maintenance.
- 15.3 The following items, but not limited to, are eligible for funding with capital improvement tax monies.
 - 15.3.1 Purchase of equipment used exclusively for road improvements.
 - 15.3.2 Construction of new roads and appurtenances.
 - 15.3.3 Road rebuilding and pavement overlays.
 - 15.3.4 Drainage structures.
 - 15.3.5 Bridges.

15.3.6 Salaries of personnel employed to make and administer road improvements.

15.3.7 Engineering and planning fees for the preparation of plans and specifications.

15.4 The City shall submit to the County Council, by November 30th each year, a list of all capital improvements and estimated costs anticipated for the calendar year beginning January 1st and ending December 31st of the following year.

15.4.1 A brief description of each anticipated road improvement project shall be submitted for eligibility approval prior to commencement of capital improvement roadwork.

1.4.1.1 Additional proposed projects and capital improvements can be submitted to the County at any time.

15.4.2 The County Engineer shall ascertain if the proposed capital improvement and/or project are eligible for reimbursement or direct payment.

15.4.3 Processing of payment requests will be withheld from cities failing to submit a list of all capital improvements with estimated costs until such time that all requested information is submitted.

SECTION 2: PUBLICLY MAINTAINED ROADS AND FACILITIES

2.1 For use in the tax revenue sharing formula, a publicly maintained road is defined as a throughway maintained by the City or County for at least three (3) years, utilized by vehicular traffic, fronting on residences, businesses, industries and farms; subject to the following limitations:

2.1.1 Alleys, dead-end streets, roads within industrial or municipal parks, drives and parking areas serving government buildings, sidewalks and bike trails shall not be classified as publicly maintained roads.

2.1.2 The existing road surface must consist of one of the following: concrete, asphalt, macadam, crushed stone, or gravel.

2.1.3 Public rights-of-way that have not been improved and surfaced shall not be classified as a publicly maintained road.

2.2 For the purpose of capital improvement funding eligibility, a publicly maintained facility is defined as a transportation improvement maintained by the City or County, utilized by pedestrian or vehicular traffic, not classified as a roadway that is to be included in the tax revenue sharing formula; subject to the following limitations:

2.2.1 Alleys and dead-end streets shall be classified as publicly maintained facilities.

2.2.2 Named streets within industrial or municipal parks shall be classified as publicly maintained facilities.



2.2.3 Named drives, parking areas serving government buildings and public parking lots shall be classified as publicly maintained facilities.

2.2.4 Sidewalks, street lighting and bike trails that are immediately adjacent to any of the capital improvements stated in Sections 2.1 and 2.2 shall be classified as publicly maintained facilities.

SECTION 3: TAX REVENUE SHARING FORMULA

3.1 The tax revenue sharing formula is established to determine the equitable share that unincorporated Jefferson County and the incorporated Cities within Jefferson County shall receive from the one-half cent sales tax for capital improvements to publicly maintained roads and facilities.

3.2 The formula is based on the following:

3.2.1 Fifty percent of the City/County share on percentage of total road mileage.

3.2.2 Fifty percent of the City/County share on percentage of total population.

3.3 The tax revenue sharing formula is described in the equations printed below:

$$50\% \text{ of Share} = \frac{\text{total tax revenue}}{2} \quad X \quad \frac{\text{individual City or unincorporated County total road mileage}}{\text{total road mileage of Jefferson County}}$$

$$50\% \text{ of Share} = \frac{\text{total tax revenue}}{2} \quad X \quad \frac{\text{individual City or unincorporated County total population}}{\text{population of Jefferson County}}$$

3.4 The sum of the two equations is the total tax received by the City or County.

3.5 Revenue shall be allocated to the City and the County on a monthly basis.

3.6 Total road mileage of Jefferson County is equal to the summation of publicly maintained road mileage in all incorporated and unincorporated areas.

3.7 Total population of Jefferson County is equal to the summation of all population in incorporated and unincorporated areas.

3.8 An incentive bonus program exists for any City that generates a certain share on percentage of the total gross sales within the County for the previous calendar year ending December 31st. The bonus shall be received by the City over the course of the following year in monthly increments and funded out of the County portion of the tax sharing allocation. For the avoidance of doubt, any one (1) City may qualify for no more than one (1) of the incentive levels described in Section 3.8 or its sub-sections in any given year. This program is to be effective as of and after January 1, 2016. The following is the gross sales ranges with the associated incentive bonus:

3.8.1 An additional sum total of 1.5% of the total estimated sales tax to be collected shall be allotted to the City when total gross sales rate for the City exceeds 20% of the total gross sales for the entire County.



3.8.2 An additional sum total of 3.0% of the total estimated sales tax to be collected shall be allotted to the City when total gross sales rate for the City exceeds 25% of total gross sales for the entire County.

3.8.3 An additional sum total of 4.5% of the total estimated sales tax to be collected shall be allotted to the City when total gross sales rate for the City exceeds 30% of total gross sales for the entire County.

SECTION 4: ROAD MILEAGE

4.1 A newly incorporated City shall submit to the County, the following:

4.1.1 A road map showing the publicly maintained roads within its corporate boundaries. The publicly maintained roads shall be highlighted and named.

4.1.1.1 Roads maintained by the State of Missouri shall not be counted.

4.1.2 A list of all publicly maintained roads and associated road mileage.

4.2 A newly incorporated City shall submit a road map and a list of all publicly maintained roads with associated road mileage in accordance with Section 4.1.1 and 4.1.2 to the County by October 31st following the date of incorporation.

4.2.1 Only publicly maintained roads previously inventoried by the County may be inventoried by the City.

4.2.2 The newly incorporated city's share of tax revenue shall become effective October 1st following the date of incorporation.

4.2.3 New incorporated cities shall be subject to the same regulations as those cities incorporated before October 31, 1986.

4.3 The summation of all of the road mileage for each City will be utilized in the "Tax Revenue Sharing Formula".

4.4 The City's total mileage of publicly maintained roads shall only be updated once annually by the County Engineer with the following exception:

4.4.1 Publicly maintained road mileage may be increased by annexation of additional area into the incorporated limits of the City. Only publicly maintained roads previously inventoried by the County may be added to the city inventory.

4.4.1.1 A revised road map of publicly maintained roads and a list of all publicly maintained roads with associated road mileage (clearly identifying the publicly maintained roads being added through annexation only) may be submitted yearly, no later than October 31st.

4.5 Private Roads accepted for maintenance by the City shall only be added to the list of publicly maintained roads under the annual inventory update performed by the County Engineer.

4.6 Redistribution of publicly maintained total road mileage between the City and the County due to annexation of additional areas by the City shall be effective January 1st each sales tax year.



SECTION 5: POPULATION

5.1 The City shall submit to the County Council the total number of its population within its incorporated limits.

5.2 The population shall be established by the most recent United States Decennial Census for the City.

5.3 The population number will be utilized in the “Tax Revenue Sharing Formula”.

5.4 The total population of the City may only be updated by the next United States Decennial Census with the following exceptions:

5.4.1 The City may increase its population by annexing additional area into its corporate limits. The population within the annexed area shall be established by one of the two following methods:

5.4.1.1 Annexation report, if available.

5.4.1.2 Applying the following formula:

Population = persons per dwelling unit x number of dwelling units.

5.5 If the City was incorporated after the most recent Census report then its population shall be established by one of the two following methods:

5.5.1 Incorporation report, if available.

5.5.2 Applying the following formula:

Population = persons per dwelling unit x number of dwelling units.

5.6 The following terms have the following meanings as apply to Sections 5.4.1.2 and 5.5.2:

5.6.1 “Person per dwelling unit” shall be established by the most current Decennial Census of the United States Census Bureau according to the “Persons Per Dwelling Unit” established for each municipality.

5.6.2 “Number of Dwelling Units” shall be submitted by the municipality.

5.6.3 “Persons per Dwelling Unit” shall be established by the most current Decennial Census of the United States Census Bureau according to the “Person Per Dwelling Unit” established by appropriate census tract.

5.6.4 “Number of Dwelling Units” shall be submitted by the municipality per census tract.

5.7 The City’s population number will be revised (for utilization in the tax revenue sharing formula) if the United States Decennial Census is officially revised by the Census Bureau.



5.7.1 The revised population number will become effective January 1st following the official publication of the population revision.

5.7.2 The City will not be eligible to claim from the County Capital Improvement Tax Fund, a retroactive increase in shares of tax revenue due to an increase in population.

5.7.3 The City will not be liable to reimburse the County Capital Improvement Tax Fund for a retroactive decrease in shares of tax revenue due to a decrease in population.

5.7.4 The City shall submit, yearly, no later than October 31st, a revised population number if the official Decennial Census was revised.

5.8 The City may submit a revised population number reflecting an increase in population (gained only through annexation), no later than October 31st yearly.

5.9 Redistribution of the population numbers between the City and the County due to annexation of additional area shall be effective January 1st of each year.

SECTION 6: COST ACCOUNTING

6.1 The cost of implementing capital improvements shall be accounted for in accordance with the following procedures:

6.2 Interest income earned by the investment of capital improvement money shall be expended only for approved defined road improvements.

6.3 The cost of third party construction and professional contracts plus the cost of administering these contracts by City personnel shall be reimbursable or directly payable.

6.3.1 The cost of administration of construction or professional contracts by City personnel shall be accounted for by the following formula:

63.1.1 Total Cost of Administration = Hours actually incurred x direct personnel expenses (DPE) for persons performing administrative tasks.

6.4 The cost of road improvements implemented by the City personnel shall be reimbursable.

6.5 The cost of materials is reimbursable or directly payable.

6.6 The costs of labor, supervision and administration are reimbursable and shall be calculated based on the following formulas:

6.6.1 Total cost of labor supervision and administration is equal to the product of hours actually worked by persons multiplied by direct personnel expenses (DPE).

66.1.1 Direct personnel expenses (DPE) is equal to direct salary cost multiplied by 1 plus the fringe benefit burden factor (FBBF)

6.7 The cost of equipment rental from private sources and fuel for rental equipment is reimbursable or directly payable.



6.8 The cost of extraordinary expenses such as the cost of high wear-out ground engaging components, such as hammers, drill bits, teeth, etc., are reimbursable or direct payable.

6.9 The cost of equipment owned and operated by the City (not purchased with capital improvement funds) which is utilized for approved road improvements is reimbursable.

6.10 The cost of equipment and operating expenses shall be calculated based on the following formulas:

6.10.1 In accordance with procedures established by the Missouri Highway and Transportation Commission. The most current "Rental Rate Blue Book", or designated equivalent, shall be utilized to calculate cost recovery (rental rates) and operating cost/hour, (estimated operating cost/hour) for equipment.

6.10.2 Cost recovery (rental rates) is dictated by the "Rental Rate Blue Book" by equipment manufacturer and model. Rates are calculated based on the year each model was discounted and are adjusted for climate and regional costs.

6.11 Fringe Benefit Burden Factor (FBBF) is defined as: total cost of municipal fringe benefits as defined for the municipality's last fiscal year divided by total Gross Payroll of the municipality for the last fiscal year.

6.11.1 Fringe benefits include: FICA, FUTA, vacation, sick pay, holidays, workman's compensation insurance, health insurance, pension benefits, etc.

6.12 Operating cost/hour shall be calculated based on the actual number of hours a particular piece of equipment is operated.

6.13 Equipment purchased by the City with capital improvement funds shall not be eligible for cost recovery.

6.14 Equipment purchased by the City with capital improvement funds shall be eligible to account for operating cost/hour.



SECTION 7: TAX REVENUE SHARE ALLOCATION AND DISBURSEMENT PROCEDURE

7.1 The County shall, upon receiving tax revenue from the State of Missouri, deposit the revenue into the County Capital Improvement Fund Account.

7.2 Shares of the fund shall be allocated to each program participating city and the County in accordance with the Tax Revenue Sharing Formula.

7.2.1 Interest accrued on the tax fund shall be credited to each City's account and the County's account

7.2.2 Each program participating City and the County shall receive a monthly tax revenue share statement.

7.3 The City shall submit to the Department of Public Works, payment requests for capital improvements made the previous period.

7.3.1 The City shall submit online payment requests using the following link: <https://jeffcomo.seamlessdocs.com/f/PWCityReimburse>.

7.3.1.1 An instructional guide to completing the web-based Reimbursement Request Form shall be provided by the Department of Public Works.

7.3.1.2 Each project or other capital improvement payment request shall provide proof to the County that a competitive bidding process was followed by one of the following methods:

- (1) For equipment purchases, the City shall provide a copy of an approved form of legislation (i.e. City Ordinance, etc.) supporting the award, or written quotes from two (2) or more vendors/suppliers and a written explanation for award to the chosen company.
- (2) For State or Federally funded infrastructure projects, the City shall provide a copy of an approved form of legislation (i.e. City Ordinance, approved funding agency agreement, etc.) supporting the contractor award. This is only a requirement for the first invoicing of each project.
- (3) For locally funded infrastructure projects, the City shall provide a copy of an approved form of legislation (i.e. City Ordinance, etc.) supporting the contractor award or written quotes from two (2) or more contractors, and a written explanation for award to the chosen company. This is only a requirement for the first invoicing of each project.
- (4) For **all** infrastructure projects, the City shall provide a copy of an approved form of legislation (i.e. City Ordinance, etc.) supporting a contract award to a Consultant for architectural, engineering, and/or land surveying services, and all appropriate documentation to prove that the firm was chosen in compliance with RSMo 8.285 through 8.291. This is only a requirement for the first invoicing of each project milestone (i.e. consultant services, right-of-way acquisition and construction inspection).



This provision will apply to any architectural, engineering, and/or land surveying services contracts executed by the City as of January 1, 2024.

Failure to comply with the provisions of Section 7.3.1.2 shall result in a recommendation from the Department of Public Works that the Jefferson County Council deny the City's reimbursement request.

- 7.3.2 The County Engineer shall ascertain if the request is eligible for reimbursement.
- 7.3.3 The County Engineer shall then submit an Ordinance to the County Council for a recommendation of approval or denial of any reimbursement requests received by noon on the Monday prior to the next regular meeting of the County Council.
- 7.3.4 The City shall submit payment requests only for capital improvements and projects previously submitted to the County and approved for eligibility.
- 7.3.5 Requests for payment received by noon on the Monday prior to the next County Council regular meeting agenda deadline, as established by the Director of Administration, will be processed for payment upon final execution of the approved Ordinance.
 - 7.3.5.1 Payments shall be made directly to the issuer of the invoice.

This Agreement, containing seven (7) sections, represents the complete understanding of the parties to the Agreement. No changes shall be made to this Agreement except in writing and approved by the parties. This Agreement shall be subject to renewal at the end of the sales tax year.

This Agreement shall be in full force and effect after its passage by the Jefferson County, Missouri, Council and the City through **December 31, 2024**, and is subject to renewal thereafter upon mutual agreement of the parties.

Both County and the City have adopted an appropriate resolution, order or ordinance authorizing the execution of this Agreement.

JEFFERSON COUNTY, MISSOURI:



By: _____
Dennis Gannon, Jefferson County, Missouri, Executive

Attest:

Jeannie Goff, County Clerk

By: _____
Deputy County Clerk

Approved as to form:

Jalesia F.M. Kuenzel, County Counselor

CITY OF _____, MISSOURI:

By: _____
Chief elected official

Title

Attest:

Clerk





City of Pevely

401 Main Street Pevely, Missouri 63070

Sunshine Request Audit Form

Acceptance:

Date of Request: 12/4/2023 Inquiring Party: LDA Kennon
Documents Requested: NOVEMBER AP Report

Accepted by: Linda Date: 12/4/23 Time: 3:25pm

Acknowledgement:

Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but **no later than the end of the third business day** following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are allowed to exceed the three days for production, but they are required to notify you of the delay and explain when they anticipate the records to be ready.

- City official acknowledged receipt of request verbally
- City official acknowledged receipt of request via email
- City official acknowledged receipt of request via USPS
- Other: _____



Request on hold – reason for delay

- Request pending based upon Section 610.100-610.120 of RSMo (juvenile records, safety of a victim or witness, under criminal investigation, etc.)
- Cost calculation needs to be completed first
- Documents not readily available or research needs to be done first
- Other (explain): _____

Replied by: _____ Date: _____ Time: _____

How replied (circle one): Telephone Email USPS Other: _____

Action Taken:

- Date: 12/4/23
- Completed: Records ready for pick up
 - Completed: Records sent via email
 - Completed: Records sent via USPS
 - Other: _____

Inquiring party contacted by (circle one): Telephone Email Other: _____

City Official: Ashton Hours: 0 Cost: \$ 1.60 ✓ Payment type: CASH

Valid forms of payment are: cash, check, credit card, or money order



City of Pevely

401 Main Street Pevely, Missouri 63070

Sunshine Request Audit Form

Acceptance:

Date of Request: 12/4/23 Inquiring Party: LINDA Kennon
Documents Requested: September financial statement

Accepted by: Linda Date: 12/4/23 Time: 3:25pm

Acknowledgement:

Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but **no later than the end of the third business day** following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are **allowed to exceed the three days for production**, but they are required to notify you of the delay and explain when they anticipate the records to be ready.

- City official acknowledged receipt of request verbally
- City official acknowledged receipt of request via email
- City official acknowledged receipt of request via USPS
- Other: _____



Request on hold – reason for delay

- Request pending based upon Section 610.100-610.120 of RSMo (juvenile records, safety of a victim or witness, under criminal investigation, etc.)
- Cost calculation needs to be completed first
- Documents not readily available or research needs to be done first
- Other (explain): _____

Replied by: _____ Date: _____ Time: _____

How replied (circle one): Telephone Email USPS Other: _____

Action Taken:

Date: 12/1/2023


- Completed: Records ready for pick up
- Completed: Records sent via email
- Completed: Records sent via USPS
- Other: _____

Inquiring party contacted by (circle one): Telephone Email Other: _____

City Official: Ashton Hours: 0 Cost: \$ 2.50 ✓ Payment type: CASH

Valid forms of payment are: cash, check, credit card, or money order


December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 BOA	5	6	7	8 	9
10	11	12 Agenda items to Ashton by 4PM	13	14 Court	15 Employee Holiday Party	16
17	18 BOA	19	20	21	22	23
24	25 City Hall Closed	26 City Hall Closed	27	28	29	30
31						

January 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 City Hall Closed	2 Agenda items to Ashton by 4PM	3	4 Court	5	6
7	8 BOA 7PM	9 Planning and Zoning	10	11	12 COPY	13
14	15 City Hall Closed	16 Agenda items to Ashton by 4PM	17	18 Court	19	20
21	22 BOA 7PM	23	24	25	26	27
28	29	30 Agenda items to Ashton by 4PM	31			

February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Municipal Court	2	3
4	5 BOA 7PM	6 P&Z	7	8	9 	10
11	12	13 Agenda Items to Ashton by 4PM	14	15 Municipal Court	16	17
18	19 BOA 7PM	20 MML Legislative Conference	21	22	23	24
25	26	27	28	29		