

401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HERBY GIVEN THAT THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT A SPECIAL MEETING AT 6:00 P.M. ON DECEMBER 2, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINED TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Board of Aldermen Closed Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 2nd, 2019 at 6:00 P.M.

Agenda

PLEDGE OF ALLEGIANCE ROLL CALL CLOSED SESSION

THE TENTATIVE AGENDA OF THIS MEETING ALSO INCLUDED A VOTE TO CLOSE PART OF THIS MEETING PURSUANT TO SECTION 610:021; PARAGRAPH (1) LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION AND PARAGRAPH (2) LEASING, PURCHASE OR SALE OF REAL ESTATE AND PARAGRAPH (3) HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES AND PARAGRAPH (13) INDIVIDUALLY IDENTIFIABLE PERSONNEL RECORDS, PERFORMANCE RATINGS OR RECORDS PERTAINING TO EMPLOYEES OR APPLICANTS FOR EMPLOYMENT.

OPEN SESSION ADJOURN

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only pursuant to RSMo. 79.130.

Posted On: 11/27/2019 12:39:05 PM By: Ashton Lowery, City Clerk

636-475-4452 * 636-475-4116 (fax) * www.cityofpevely.net



401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED BOARD OF ALDERMEN MEETING AT 7:00 P.M. ON DECEMBER 2, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 2nd, 2019 at 7:00 P.M.

Agenda

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Citizen's Comments

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out a "Request to Speak" form and give it to the City Clerk prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

4. Consent Agenda

- a. Approval of Agenda
- Approval of Minutes (11/4/2019 Closed and Regular, 11/13/2019 Budget Workshop, 11/18/2019 Closed and Regular, 11/25/2019 Workshop, 11/26/2019 Budget Workshop)
- 5. Ordinances
- 6. Resolutions
- 7. Appointments
- 8. <u>Bids</u>
- 9. Motions
- 10. Continued Business



401 Main Street Pevely, Missouri 63070

11. Committee Reports

- a. Planning and Zoning
- b. Tourism Board
- c. Police Personnel Board
- d. Park Board

12. Administrative Reports

- a. Attorney Westhoff
- b. Chief Eickhoff
 - a. ITI Contract Discussion Only
- c. City Administrator

13. Council Member Reports

- a. Alderman Markus
- b. Alderman Coulson
- c. Alderman Hahn
- d. Alderman Tucker
- e. Alderman Menkhus
- f. Alderman Yount
- g. Alderman Watkins
- h. Alderman Brooks
- i. Mayor Haas

14.Adjournment

All copies of all ordinance proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

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Posted On: 11/27/2019 12:38:46 PM By: Ashton Lowery, City Clerk



401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED BOARD OF ALDERMEN MEETING AT 7:00 P.M. ON NOVEMBER 4, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting took place on November 4th at 07:02:37 PM (00:02:34)

Agenda

1. Pledge of Allegiance

2. Roll Call

A roll call vote was taken:

Alderman – Ward 1 – Steve Markus: Present Alderman – Ward 1 – Larry Coulson: Present

Alderman – Ward 2 – Ryan Tucker: Present Alderman – Ward 2 – Linda Hahn: Present

Alderman – Ward 3 – Don Menkhus: Present Alderman – Ward 3 – Rick Yount: Present

Alderman – Ward 4 – William Brooks: Present Alderman – Ward 4 – David Watkins: Present

Mayor – Stephanie Haas City Clerk – Ashton Lowery City Administrator – Nathan Schauf Police Chief – Alan Eickhoff Police Captain – Larry Miller



"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out a "Request to Speak" form and give it to the City Clerk prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

4. Consent Agenda

a. Approval of Agenda

Motion: To Approve the Agenda.

Alderman – Ward 4 – William Brooks: Motion

Alderman – Ward 1 – Steve Markus: 2nd

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401 Main Street Pevely, Missouri 63070

Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Approve Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve Alderman – Ward 4 – David Watkins: Approve

b. Approval of Minutes (10/7/2019 Closed and Regular, 10/21/2019 Closed and Regular, and 10/28/2019 Workshop)

Motion: To Approve the Minutes (10/7/2019 closed and regular, 10/21/2019 closed and regular and 10/28/2019 Workshop)

Alderman – Ward 3 – Don Menkhus: Motion Alderman – Ward 2 – Ryan Tucker: 2nd

Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Disapprove Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve Alderman – Ward 4 – David Watkins: Approve



- c. September Financial Report
- d. October AP Report
- e. Administration Report
- f. Court Report
- 5. Ordinances
- 6. Resolutions
- 7. Appointments
- 8. Bids
- 9. Motions
 - a. Water Department Generator Installation

Motion: To accept the quote submitted by Southeast Services, INC to install a new transfer switch and install the generator at the water department shop for a total price of \$6,988.77



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Alderman – Ward 1 – Larry Coulson: Motion Alderman – Ward 1 – Steve Markus: 2nd

Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Approve Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve

Alderman – Ward 4 – David Watkins: Approve

10. Continued Business

a. Police Pay Matrix – William Brooks stated that he updated the matrix and gave a copy to Greg Shinn to see how it impacts the budget.

b. Park Pictometry – Discussion Only - Nathan Schauf handed out a memo and images of the parks owned by the city. The city owns a total of 4 parks, and this does include the park by Pevely Elementary as this is owned by the school. A brief discussion took place.

11. Committee Reports

- a. <u>Planning and Zoning</u> Steve Markus stated there is a Planning and Zoning meeting tomorrow.
- b. Tourism Board Steve Markus stated there is a Tourism Board meeting tomorrow.
- c. <u>Police Personnel Board</u> William Brooks stated that he will be sitting with Chief Eickhoff and Captain Miller to work on the Police Department budget.
- d. Park Board Larry Coulson stated the meeting scheduled for tomorrow has been cancelled. The next meeting will be held on Tuesday, November 12th at 6:30pm

12. Administrative Reports

- a. Attorney Westhoff no report
- b. <u>Chief Eickhoff</u> Chief Eickhoff discussed the month of October in the Police Department.
- c. <u>City Administrator</u> Nathan Schauf gave an updated on the Public Works and Code Departments.

13. Council Member Reports

- a. <u>Alderman Markus</u> Alderman Markus stated that he and Alderman Coulson will be meeting with Rosie about stormwater grants and Missy with the hospital about safety grants.
- b. <u>Alderman Coulson</u> Alderman Coulson stated he liked seeing the "Continued Business" on the agenda.
- c. Alderman Hahn No Report



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- d. Alderman Tucker No Report
- e. Alderman Menkhus No Report
- f. Alderman Yount No Report
- g. Alderman Watkins No Report
- h. Alderman Brooks
 - a. Sunshine Request Audit Form

Alderman Brooks discussed the Sunshine Request Audit forms that he worked on with Ashton Lowery. He would like to see them being used to keep track of what is being requested and by who, but also to keep the board informed. Mr. Brooks also thanked Dunklin schools for holding Veteran's breakfasts and lunches this week, and thanked everyone who has served, is currently serving, or heading to boot camp.

i. Mayor Haas – Mayor Haas handed out books to the board and discussed wanting to promote safety in our town. She stated that Chief Eickhoff has been asked to hand out flyers to businesses, and that she would like to start doing safety tips in 2020.

14. Adjournment

Motion: To Adjoun

Alderman – Ward 3 – Don Menkhus: Motion

Alderman – Ward 3 – Rick Yount: 2nd

All in Favor: Ave

The meeting adjourned at 07:33:40 PM (00:33:37)



Stephanie M. Haas	
Mayor of Pevely, MO	

Atte	st:
Atte	st:

Ashton Lowery City Clerk of Pevely, MO

All copies of all ordinance proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

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Posted On: 11/5/2019 12:21:55 PM By: Ashton Lowery, City Clerk



401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a Workshop at 5:30 P.M. on November 13, 2019, at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Workshop

Special Note: This meeting will be recorded.

The meeting took place on November 13, 2019 at 05:30:52 PM (00:00:05)

Agenda <u>⊕</u> ←

City Administrator Nathan Schauf discussed the handouts about employee wages and health insurance. A discussion took place.



Mayor Haas asked that all department supervisors be at the next Budget Workshop.

Capital and major purchases

Chief Eickhoff stated they only had 2 big items on the Capital list for the Police Department and that was 5 new police cars and 20 new computers. Mayor Haas asked for an inventory list for all departments and should cover vehicles, equipment, and technology with a year by them if possible. A discussion took place.

The meeting adjourned at 06:49:47 PM (01:18:59)



401 Main Street Pevely, Missouri 63070

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Posted On: 11/14/2019 8:21:04 AM By: Ashton Lowery, City Clerk



401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED BOARD OF ALDERMEN MEETING AT 7:00 P.M. ON NOVEMBER 18, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting took place on November 18th at 07:01:51 PM (00:00:36)

Agenda<u>⊕</u>

1. Pledge of Allegiance

2. Roll Call

A roll call vote was taken:

Alderman – Ward 1 – Steve Markus: Present Alderman – Ward 1 – Larry Coulson: Present Alderman – Ward 2 – Ryan Tucker: Present Alderman – Ward 2 – Linda Hahn: Present Alderman – Ward 3 – Don Menkhus: Present Alderman – Ward 3 – Rick Yount: Present Alderman – Ward 4 – William Brooks: Present Alderman – Ward 4 – David Watkins: Present COPY

Mayor – Stephanie Haas
City Clerk – Ashton Lowery
City Administrator – Nathan Schauf
Police Chief – Alan Eickhoff
Police Captain – Larry Miller

3. Citizen's Comments

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out a "Request to Speak" form and give it to the City Clerk prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

4. Consent Agenda

a. Approval of Agenda

Motion: To Approve the Agenda.

Alderman – Ward 3 – Don Menkhus: Motion Alderman – Ward 2 – Ryan Tucker: 2nd



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Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Approve Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve Alderman – Ward 4 – David Watkins: Approve

5. Ordinances

6. Resolutions

7. Appointments

8. <u>Bids</u>

9. Motions

a. Water Department SCADA Computer Upgrade

Motion: To accept the bid submitted by Electronic Control Company to upgrade the Water

Department SCADA Computer for \$17,408.00 plus labor.

Alderman – Ward 1 – Steve Markus: Motion Alderman – Ward 4 – William Brooks: 2nd

Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Approve Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve Alderman – Ward 4 – David Watkins: Approve

b. Storm Sewer Ditch Between Main Street and Baum Road

Motion: To accept the quote submitted by Dan Smith's Plumbing to repair the storm sewer ditch between Main Street and Baum Road for a total cost of \$7,250.00

Alderman – Ward 3 – Don Menkhus: Motion Alderman – Ward 1 – Larry Coulson: 2nd

Alderman – Ward 1 – Steve Markus: Approve Alderman – Ward 1 – Larry Coulson: Approve Alderman – Ward 2 – Ryan Tucker: Approve Alderman – Ward 2 – Linda Hahn: Approve

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401 Main Street Pevely, Missouri 63070

Alderman – Ward 3 – Don Menkhus: Approve Alderman – Ward 3 – Rick Yount: Approve Alderman – Ward 4 – William Brooks: Approve Alderman – Ward 4 – David Watkins: Approve

10. Continued Business

- a. <u>Pevely Park Foot Bridge</u> Nathan discussed the update on the foot bridge and the erosion project. A brief discussion took place.
- b. Pevely Park Creek Bank Erosion Project
- c. Library District Membership No new information was discussed.

11. Committee Reports

- a. Planning and Zoning Alderman Markus stated the next meeting is December 3rd.
- b. <u>Tourism Board</u> Alderman Markus stated the next meeting will be in January if needed, and that all past money due to the park board has been paid.
- c. Police Personnel Board No updates
- d. Park Board Mayor Haas sated that the Tree Lighting Ceremony has been cancelled and that Santa will light the tree at the end of the Christmas Parade. Mayor Haas also stated that there will be a Cookies with Santa event at City Hall on December 20th from 5:30 pm 8:00 pm.

12. Administrative Reports

- a. Attorney Westhoff No Report
- b. <u>Chief Eickhoff</u> Chief Eickhoff stated he was still concerned about the safety at the pedestrian bridge at the park. He also stated that they are doing interviews this Friday to fill the vacant police officer position. Captain Miller gave an update on the Radio project.
- c. <u>City Administrator</u> Nathan Schauf gave the board an updated MODot projects list. He also discussed the surplus property public viewing and sale.

13. Council Member Reports

- a. <u>Alderman Markus</u> Alderman Markus discussed giving 2 personal days to the employees.
- b. Alderman Coulson
 - a. Update to the Police Website to include Vehicle take home program, training and education, and benefits. Alderman Coulson stated he would like to see this information on the Police Department website as well as a "Contact Us" section.
 - b. Adding a "How to Contact Us" section on the Police Department Website with phone numbers, emails, Facebook, etc.
 - c. Update from Police Department on changeover of service provider which was approved in the 2019 Budget.



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- c. <u>Alderman Hahn</u> Alderman Hahn asked if there was any kind of grant money available for the Animal Control Department and discussed structural issues at the Animal Control Shop. A brief discussion took place.
- d. Alderman Tucker no report
- e. Alderman Menkhus no report
- f. Alderman Yount no report
- g. Alderman Watkins no report
- h. <u>Alderman Brooks</u> Alderman Brooks stated the next Planning and Zoning meeting is December 3rd and wished everyone a Happy Thanksgiving.
- **14.** Mayor Haas Mayor Haas reminded the board about the Workshop on Monday and about the upcoming Christmas Parade.

15.Adjournment

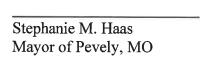
Motion: To Adjoun

Alderman – Ward 3 – Don Menkhus: Motion

Alderman – Ward 2 – Ryan Tucker: 2nd

All in Favor: Aye

The Meeting ended at 7:26 PM



Attest:

Ashton Lowery City Clerk of Pevely, MO

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Posted On: 11/19/2019 11:53:34 AM By: Ashton Lowery, City Clerk



401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a Workshop at 5:30 P.M. on November 25th, at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Workshop

Special Note: This meeting will be recorded.

The meeting took place on November 25, 2019 at <u>05:30:15 PM (00:00:17)</u>

Agenda 🖺 🔄



Steve Markus – Tarping Vehicles Ordinance

The board discussed the Tarping Vehicles Ordinance and how they would like to change it. A brief discussion took place.

<u>Steve Markus and Larry Coulson – Meeting with EDC of Jefferson County</u>

Alderman Coulson gave an update on the Meeting with Rosie Buchanan at the EDC of Jefferson County. He also discussed grants that can be used on various city projects. A discussion took place.

<u>Larry Coulson – 2019 annual traffic report from Police Department</u>
Alderman Coulson asked Captain Miller for an update on the 2019
Annual Traffic Report. Captain Miller stated the final report would be available for the first meeting in January 2020. A discussion took place.

<u>Larry Coulson – Board of Aldermen Meeting Security Procedures</u> Alderman Coulson asked about the meeting security procedures and if there was any update. A brief discussion took place.



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<u>Larry Coulson – Release of Public Information from Police Department</u> Alderman Coulson asked Captain Miller if the policy for Media Contact has been updated. A brief discussion took place.

The meeting adjourned at 06:14:38 PM (00:44:40)



Stephanie M. Haas Mayor of Pevely, MO

Ashton Lowery

City Clerk of Pevely, MO

Attest:

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

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Posted On: 11/26/2019 11:02:05 AM By: Ashton Lowery, City Clerk



401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a Workshop at 5:30 P.M. on November 26, 2019, at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Workshop

Special Note: This meeting will be recorded.

The meeting took place on November 26, 2019 at 05:33:17 PM (00:00:41)



Agenda **⊕** ←

2019/2020 Budget

City Administrator Nathan Schauf discussed the draft of the final budget and went through each department of the tentative budget. A discussion took place.

The workshop adjourned	at	07:41:39	PM	(02:09:03)
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Stephanie M. Haas	
Mayor of Pevely, MO	

Attest:

Ashton Lowery City Clerk of Pevely, MO

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Posted On: 11/27/2019 10:22:49 AM By: Ashton Lowery, City Clerk